

**PITSTONE PARISH COUNCIL  
FINANCIAL SUMMARY FOR JANUARY 2025**

**Expenditure from Unity**

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses		£ 6,266.86	£ 6,266.86
P423	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
n/a	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping at pavilion in December - minimal so will add to January invoice instead	£ -	£ -	£ -
	Roll In	Youth Café	youth café - Jan invoice not yet received			
P401	R Haynes	Maintenance	Cleaning of 7 bus shelters on 6/1/25	£ -	£ 105.00	£ 105.00
P421	R D Leonard Ltd	Sport & Leisure	Misc repairs to open space and assets	£ -	£ 65.00	£ 65.00
P422	R D Leonard Ltd	Litter & dog fouling	Install a new concrete base and bin in recreation ground play area	£ -	£ 105.00	£ 105.00
P436	London Hearts	Defibrillator project	50% match funding for 2 x Public Access Defibrillators with cabinets	£ 300.00	£ 1,500.00	£ 1,800.00
P438	L Eagling	Administration	Refreshments for volunteers event	£ 4.83	£ 24.16	£ 28.99
P439	First Environment	Sport & Leisure	Legionella report and water samples	£ 87.00	£ 435.00	£ 522.00
P440	Lamps & Tubes Illuminations	Lighting	Christmas lights	£ 351.40	£ 1,757.00	£ 2,108.40
P441	R Leonard Ltd	Sport & Leisure	Pavilion fence & gate remedials	£ -	£ 235.00	£ 235.00
P442	RML Tree & Garden Services	Tree and Hedge	Crown reduction on Ash tree on recreation ground	£ 156.00	£ 780.00	£ 936.00
P443	RML Tree & Garden Services	Tree and Hedge	Remove dead crab tree, supply and plant replacement	£ 28.00	£ 140.00	£ 168.00
P444	RML Tree & Garden Services	Tree and Hedge	Remove dead rowan and grind stump	£ 36.00	£ 180.00	£ 216.00
P445	RML Tree & Garden Services	Tree and Hedge	Remove dead hawthorn tree, supply and plant replacement	£ 30.00	£ 150.00	£ 180.00
P449	Hartgraph	PPP & Guide	Printing of edition 143	£ -	£ 739.00	£ 739.00
Grants	Pitstone Memorial Hall	Grants	Grant for a replacement security door and to clear utility debt to ensure charity remains viable	£ -	£ 10,357.00	£ 10,357.00
<b>Sub total of standard bacs</b>				<b>£ 1,002.23</b>	<b>£ 22,884.02</b>	<b>£ 23,886.25</b>

**Direct debits/charges**

direct debit	P403	Crown	Sport & leisure	Gas at pavilion - December 24	£ 85.40	£ 427.03	£ 512.43
direct debit	P406	Sage	Administration	Accounting and payroll software monthly subscription - January	£ 8.60	£ 43.00	£ 51.60
direct debit	P405	British Gas	Sport & leisure	elec at pavilion 1-31/12/24	£ 33.47	£ 669.40	£ 702.87
direct debit	P404	NPower	Lighting	1-31/12/24 street light energy	£ 114.77	£ 573.85	£ 688.62
direct debit	P402	Buckinghamshire Council	Sport & Leisure	Monthly waste services for December	£ -	£ 30.95	£ 30.95
direct debit	P437	EE	Administration	Facilities manager mobile monthly fee	£ 4.05	£ 20.23	£ 24.28
charge	P434	Unity Trust Bank	Administration	Bank charge 31/12/24	£ -	£ 1.20	£ 1.20
charge	P389	Unity Trust Bank	Administration	Bank charge 31/12/24	£ -	£ 14.40	£ 14.40
credit card direct debit	P367	Microsoft	Administration	online services monthly subscription	£ -	£ 10.30	£ 10.30
credit card	P377	Lock and Key	Sport & Leisure	3 x replacement keys for turnstile	£ 2.50	£ 12.50	£ 15.00
credit card	P378	Post Office	Administration	Stamps for volunteer event invitations (out of village)	£ -	£ 13.20	£ 13.20
credit card	P424	Net World Sports	Sport & leisure	Goal bungee straps and anchors	£ 11.29	£ 56.45	£ 67.74
credit card	P425	Amazon	Sport & leisure	First aid refill kits for pavilion	£ 6.60	£ 32.98	£ 39.58
credit card	P426	Amazon	Administration	popper wallets	£ 6.52	£ 32.64	£ 39.16
credit card	P427	Amazon	Litter & dog fouling	bungee cords for litter bins	£ 9.96	£ 49.74	£ 59.70
credit card	P429	Amazon	Litter & dog fouling	extra long litter picker for staff member	£ 5.51	£ 27.57	£ 33.08
credit card	P430	Amazon	Sport & leisure	blue disposable gloves for pavilion	£ 2.00	£ 9.98	£ 11.98
credit card	P431	Amazon	Sport & leisure	replacement brass plaque for memorial bench following theft	£ 2.81	£ 14.08	£ 16.89
credit card	P432	Tesco	Administration	token christmas gifts/cards for 5 members of staff & general refreshments	£ 14.75	£ 73.75	£ 88.50
credit card	P433	Lloyds Bank	Administration	CC monthly fee	£ -	£ 3.00	£ 3.00
<b>Sub total of direct debits &amp; charges</b>				<b>£ 308.23</b>	<b>£ 2,116.25</b>	<b>£ 2,424.48</b>	
<b>TOTAL OUTGOINGS</b>				<b>£ 1,310.46</b>	<b>£ 25,000.27</b>	<b>£ 26,310.73</b>	

**Inter-account transfers**

£32,640 credited by Unity Trust Bank 10/1/25. Bacs raised for transfer to NatWest S106 Reserve Account	£ 32,640.00	£ 32,640.00
	<b>£ 32,640.00</b>	<b>£ 32,640.00</b>

**CCLA Public Sector Deposit Fund**

	VAT	Net	Gross
CCLA	Financial	Income Reinvestment 3/12/24	
	£ -	£ 258.56	£ 258.56
	£ -	£ 258.56	£ 258.56

**Receipts received, paid into a NatWest account**

	VAT	Net	Gross
NatWest	Financial	reserve account interest	
NatWest	Financial	S106 account interest	
	£ -	£ 29.65	£ 29.65
	£ -	£ 36.23	£ 36.23

£ - £ 65.88 £ 65.88

**Receipts received, paid into Unity account**

	Company/Name	Cost Centre	Description	VAT	Net	Gross
02/01/2025	Board Games Group	Sport & Leisure	November hire of pavilion	£ 11.25	£ 56.25	£ 67.50
03/01/2025	HMRC	VAT	VAT return for 1-30/11/24	£ 387.47	£ 387.47	£ 387.47
16/12/2024	Handyman Dave	PPP & Guide	Advertising in issues 143-146	£ 9.00	£ 45.00	£ 54.00
13/01/2025	Neil Douglas	Sport & Leisure	December hire of the pavilion car park	£ 90.00	£ 450.00	£ 540.00
17/01/2025	J D Ballers	Sport & Leisure	December hire of pavilion	£ 20.00	£ 100.00	£ 120.00
17/01/2025	District Scouts	Sport & Leisure	December hire of pavilion	£ 11.67	£ 58.33	£ 70.00
16/01/2025	Hartbeeps	Sport & Leisure	December hire of pavilion	£ 41.25	£ 206.25	£ 247.50
21/01/2025	Com Church	PPP & Guide	Advertising in issue 143	£ 2.83	£ 14.17	£ 17.00
23/01/2025	HMRC	VAT	VAT return 1-31/12/24	£ 934.50	£ 934.50	£ 934.50
22/01/2025	C Oliver	Administration	Postage for 3 x Pitstone 2000s	£ -	£ 10.50	£ 10.50
27/01/2025	Appliance Professor	PPP & Guide	Advertising in issue 143	£ 4.92	£ 24.58	£ 29.50
28/01/2025	P&I UFC	Sport & Leisure	December hire of pavilion	£ 34.17	£ 320.83	£ 355.00
				<b>£1,547.06</b>	<b>£2,607.88</b>	<b>£2,832.97</b>

**TOTAL INCOMINGS** £1,547.06 £2,932.32 £3,157.41

**Income Pending/Debtors summary:**

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
15/10/2024	Repair Café	Sport & Leisure	Hire of the pavilion in September (remaining balance)	£ 1.00	£ 5.00	£ 6.00
15/01/2025	P&I JFC	Sport & Leisure	December hire of pavilion	£ -	£ 420.00	£ 420.00
15/01/2025	Berkhamsted Yoga	Sport & Leisure	December hire of pavilion	£ -	£ 45.00	£ 45.00
15/01/2025	Board Games Group	Sport & Leisure	December hire of pavilion	£ 5.63	£ 28.12	£ 33.75
15/01/2025	National Trust	Compensation / Pitstone Hill	Compensation for loss of rag pit / Anglian Water	£ -	£ 200.00	£ 200.00
				<b>£ 3,100.75</b>	<b>£ 6,238.32</b>	<b>£ 6,695.13</b>

**Summary of those in credit with the parish council:**

None £ - £ - £ -

**Summary of accounts where the parish council is in credit:**

None £ - £ - £ -

**Bad debt written off:**

None

**Commitments:**

		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.	tbc	£
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£ 79.00	£ 395.00
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (as of 18/4/24 they've not been billed)	£ -	£ 750.00
		Eclipse	Sport & Leisure	Second half payment for stage for Party in the Park (12/7/2025 tbc, first half deposit non-refundable)	£ 132.66	£ 663.30
credit card	P397	Breevy	Administration	Subscription - annual - \$28.66, check invoice for UK conversion	£ -	£ 10.30
credit card direct debit	P407	Microsoft	Administration	online services monthly subscription	£ -	£ 20.00
credit card direct debit	P410	Sipgate	Administration	council telephony charge	£ -	£ 25.00
credit card direct debit	P411	Sipgate	Administration	car scheme telephony charge	£ -	£ 8.99
credit card	P428	Amazon	Sport & Leisure	erasers for dry wipe boards in pavilion changing rooms	£ 1.50	£ 10.50
credit card	P446	Post Office	Administration	postage for 3 x Pitstone 2000s following request	£ -	£ 34.24
credit card	P447	Amazon	Litter & Dog Fouling	Long handled litter picker for member of staff	£ 5.71	£ 50.99
credit card	P448	Amazon	Administration	Ink for printer	£ 8.50	£ 13.35
charge		Unity Trust Bank	Administration	Bank charge 31/1/25	£ -	£ 2,193.33
				<b>£ 227.37</b>	<b>£ 1,965.96</b>	<b>£ 2,193.33</b>

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	