

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR MARCH 2025**

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
	Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£	-	£ 5,850.94
	P524	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
	P495	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping at pavilion in Feb	£	72.00	£ 360.00
	P496	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping on recreation ground Jan-Mar	£	266.00	£ 1,330.00
	P494	Core Clean	Sport & Leisure	Cleaning of Hever Close playground to remove lichen etc	£	-	£ 300.00
	P497	ACE Fire & Security	Sport & Leisure	Service replacement batteries	£	27.47	£ 137.35
	P498	PPL PRS	Sport & Leisure	Annual music licence for pavilion	£	95.20	£ 476.04
	P499	Glasdon	Litter & Dog Fouling	6 boxes of green sacks for public litter bins	£	73.56	£ 367.80
	P500	Community Impact Bucks	Sport & Leisure	Community Buildings membership	£	11.67	£ 58.33
	P518	Roll In	Youth Café - feb	youth café - feb	£	-	£ 455.70
	P540	Roll In	Youth Café	youth café - March	£	-	£ 416.60
	P509	R Haynes	Maintenance	Cleaning of 7 bus shelters on 3/3/25	£	-	£ 105.00
	P510	R D Leonard Ltd	Recreation Ground Benches	Install 3 benches, dispose of 2 benches & install 1 base	£	-	£ 384.00
	P511	Vita Electrical Co	Defib project	Install 2 defib cabinets at Little Rothschild House and Colbree	£	53.00	£ 265.00
	P526	Clicksend	Administration	card)	£	-	£ 100.00
	P539	Little IT Company	Administration	Fix parish assistant laptop	£	-	£ 280.00
Grants		None on the agenda for consideration					
Sub total of standard bacs					£	607.90	£ 10,931.76
							£ 11,539.66

Direct debits/charges

	p506						
direct debit		Crown	Sport & leisure	Gas at pavilion 1-28/2/25 - estimated, submitted lower reading,	£	81.91	£ 409.51
	p527 CN	Crown	Sport & leisure				£ 491.42
direct debit		Crown	Sport & leisure	Gas at pavilion 1-28/2/25 - full credit note issued for above	-£	81.91	-£ 409.51
on account	P528	Crown	Sport & leisure	Rebill of above. Taken from credit on account. Leaves £3.36 on account.	£	14.04	£ 280.82
direct debit	P507	Sage	Administration	Accounting and payroll software monthly subscription	£	8.29	£ 41.47
direct debit	P505	British Gas	Sport & leisure	elec at pavilion 1-28/2/25	£	32.00	£ 640.06
		Tomato Energy		First invoice not yet received - chased again 14/3			
direct debit	P508	Buckinghamshire Council	Sport & Leisure	Monthly waste services for February	£	-	£ 22.55
direct debit	P519	EE	Administration	Facilities manager mobile monthly fee	£	4.31	£ 21.55
charge	P525	Unity Trust Bank	Administration	Bank charge 28/2/25	£	-	£ 13.80
credit card direct debit	P461	Siggate	Administration	council telephony charge	£	-	£ 25.00
credit card direct debit	P462	Siggate	Administration	car scheme telephony charge	£	-	£ 20.00
credit card direct debit	P463	Microsoft	Administration	online services monthly subscription	£	-	£ 10.30
credit card direct debit	P475	Microsoft	Administration	Microsoft 365 licence re new hardware, monthly fee	£	1.00	£ 4.99
credit card	P477	Amazon	Sport & Leisure	tap adapter kit	£	-	£ 3.59
credit card	P478	Amazon	Administration	note pad	£	0.67	£ 3.32
credit card	P479	Amazon	Administration	printer paper	£	4.70	£ 23.50
credit card	P480	Amazon	Maintenance	GT85 lubricant	£	0.45	£ 2.24
credit card	P481	Amazon	Sport & Leisure	O rings & grease	£	4.84	£ 24.14
credit card	P482	Royal British Legion Industries	Grant Expenditure	3 additional silent soldiers, funded by Community Board grant	£	87.51	£ 437.49
credit card	P483	Etsy	Grant Expenditure	90 red crochet poppies to go at the feet of the above soldiers, funded by the community board grant	£	-	£ 64.85
credit card	P493	High Speed Training	Administration	3 x Legionella Awareness refresher training	£	16.60	£ 93.00
credit card	P503	Amazon	Sport & Leisure	Caddy liners for new kitchen waste bin at pavilion	£	8.15	£ 40.65
credit card	P504	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00
Sub total of direct debits & charges					£	184.66	£ 1,776.32
TOTAL OUTGOINGS					£	792.46	£ 12,708.08
							£ 13,500.54

Inter-account transfers

£5 nominal transfer from Unity Trust Bank to NatWest Current Account to trigger an end-of-financial-year bank statement from NatWest. Bacs raised for approval.

£	5.00	£	5.00
£	5.00	£	5.00

CCLA Public Sector Deposit Fund

	VAT	Net	Gross
CCLA	Financial	Income Reinvestment 4/2/25	
	£	-	£ 264.42
	£	-	£ 264.42

Receipts received, paid into a NatWest account

	VAT	Net	Gross
NatWest	Financial	reserve account interest	
NatWest	Financial	S106 account interest	
	£	-	£ 24.07
	£	-	£ 60.72
	£	-	£ 84.79

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross
25/02/2025	Com Church	Sport & Leisure	January hire of pavilion	£	4.17	£ 20.83
04/03/2025	Board Games Group	Sport & Leisure	January hire of pavilion	£	11.25	£ 56.25
04/03/2025	Buckinghamshire Council	Sport & Leisure	March and June hire of pavilion	£	98.30	£ 491.50
13/03/2025	Neil Douglas	Sport & Leisure	February hire of the pavilion car park	£	90.00	£ 450.00
11/03/2025	P&I UFC	Sport & Leisure	January hire of pavilion	£	34.17	£ 320.83
20/03/2025	Ais Cutz	PPP & Guide	PPP144-147	£	10.20	£ 51.01
20/03/2025	Computamation	PPP & Guide	PPP144-147	£	16.20	£ 81.00
20/03/2025	C&S Automotive	PPP & Guide	PPP144-147	£	32.40	£ 162.00
18/03/2025	Grooms Farm Shop	PPP & Guide	PPP144-147	£	10.20	£ 51.01
18/03/2025	Jeffery Coal Merchant	PPP & Guide	PPP144-147	£	10.20	£ 51.01
18/03/2025	Masons	PPP & Guide	PPP144-147	£	17.70	£ 88.49
18/03/2025	Zest Yoda	Sport & Leisure	February hire of pavilion	£	-	£ 30.00

17/03/2025	Sports Injury Therapist	PPP & Guide	PPP144	£	4.50	£	22.50	£	27.00
20/03/2025	Green Room	PPP & Guide	PPP144	£	4.92	£	24.58	£	29.50
17/03/2025	JD Ballers	Sport & Leisure	February hire of pavilion	£	32.33	£	236.07	£	268.00
18/03/2025	Com Church	Sport & Leisure	February hire of pavilion	£	8.33	£	41.67	£	50.00
20/03/2025	HMRC	VAT	1-28/2/25 VAT return	£	275.11	£	-	£	275.11
20/03/2025	Repair Café	Sport & Leisure	Hire of the pavilion in September (remaining balance)	£	1.00	£	5.00	£	6.00
20/03/2025	Repair Café	Sport & Leisure	January hire of pavilion	£	10.00	£	50.00	£	60.00
20/03/2025	Repair Café	Sport & Leisure	February hire of pavilion	£	10.00	£	50.00	£	60.00
20/03/2025	Repair Café	Sport & Leisure	March hire of pavilion	£	10.00	£	50.00	£	60.00
26/03/2025	House of Worship	Sport & Leisure	February hire of pavilion	£	13.33	£	66.67	£	80.00
24/03/2025	Dunstable Décor	PPP & Guide	PPP144	£	4.92	£	24.58	£	29.50
21/03/2025	Janes	PPP & Guide	PPP144-147	£	42.00	£	209.99	£	251.99
25/03/2025	RML Tree & Garden Services	PPP & Guide	PPP144-147	£	35.40	£	177.01	£	212.41

£786.63	£2,812.60	£3,599.23
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TOTAL INCOMINGS	£786.63	£3,161.81	£3,948.44
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
16/02/2025	P8JFC	Sport & Leisure	January hire of pavilion	£	-	£ 495.00	£ 495.00
18/02/2025	Croudaee	Lighting	Extra 2 lighting columns	£	600.00	£ 3,000.00	£ 3,600.00
16/03/2025	The Staq	PPP & Guide	PPP144-147	£	17.70	£ 88.49	£ 106.19
16/03/2025	Hartbeeps	PPP & Guide	PPP144-147	£	35.40	£ 177.01	£ 212.41
16/03/2025	Windmill Pharmacy	PPP & Guide	PPP144-147	£	19.50	£ 97.49	£ 116.99
16/03/2025	Appliance Professor	PPP & Guide	PPP144	£	4.92	£ 24.58	£ 29.50
16/03/2025	Berkhamsted Yoga	Sport & Leisure	February hire of pavilion	£	-	£ 67.50	£ 67.50
16/03/2025	Buckinghamshire Council	Sport & Leisure	February hire of pavilion	£	38.43	£ 192.12	£ 230.55
16/03/2025	P8JFC	Sport & Leisure	February hire of pavilion	£	-	£ 708.50	£ 708.50
16/03/2025	Board Games Group	Sport & Leisure	February hire of pavilion	£	11.25	£ 56.25	£ 67.50
16/03/2025	P8JFC	Sport & Leisure	February hire of pavilion	£	6.67	£ 33.33	£ 40.00
16/03/2025	District Scouts	Sport & Leisure	February hire of pavilion	£	6.67	£ 33.33	£ 40.00
16/03/2025	Hartbeeps	Sport & Leisure	February hire of pavilion	£	41.25	£ 206.25	£ 247.50
16/03/2025	HouseMouse	Sport & Leisure	Event 2025	£	120.00	£ 600.00	£ 720.00
21/03/2025	Aris	PPP & Guide	PPP144	£	9.83	£ 49.17	£ 59.00
21/03/2025	GutterBuster	PPP & Guide	PPP144-147	£	17.70	£ 88.49	£ 106.19

TOTAL INCOME PENDING	£	2,628.23	£	12,525.17	£	15,154.40
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Summary of those in credit with the parish council:

Repair Café - forward paid for March hire	£	-	£	-	£	60.00
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Summary of accounts where the parish council is in credit:

Crown re gas at Pavilion	£	-	£	-	£	3.36
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Bad debt written off:

None

Funds/grants held by third parties until fulfilment:

Buckinghamshire Council	Grant	Community Board grant for up to £566.50 for 3 silent soldiers with poppies as part of remembering the fallen of the village	£	-	£	566.50	£	566.50
Buckinghamshire Council	Grant	Community Board grant for music and sporting equipment for the youth café - now confirmed as up to £1,000 for specified items	£	-	£	1,000.00	£	1,000.00
Buckinghamshire Council	Grant	Community Board grant for equipment for the repair café - still pending	£	-	£	-	£	-

Commitments:

			Honwood & James	Administration	Legal costs in association with draft lease to 1st vinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbw	£	-		
			IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£	395.00	£	474.00
			Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (as of 18/4/24 they've not been billed)	£	-	£	750.00	£	750.00
credit card direct debit	P501	Eclipse	Siggate	Sport & Leisure	Second half payment for stage for Party in the Park (invoice due 1/6/25, first half deposit non-refundable)	£	132.66	£	663.30	£	795.96
credit card direct debit	P502	Siggate	Siggate	Administration	council telephony charge	£	-	£	25.00	£	25.00
credit card	P512	Decathlon		Administration	car scheme telephony charge	£	-	£	25.00	£	25.00
credit card	P513	Decathlon		Grant for Youth Café	Basketballs & table tennis sets	£	14.15	£	70.80	£	84.95
credit card	p514	GAK		Grant for Youth Café	Basketball hoop	£	46.67	£	233.32	£	279.99
credit card	p514	GAK		Grant for Youth Café	2 x guitars	£	83.17	£	415.83	£	499.00
credit card refund	p514b	GAK		Grant for Youth Café	out-of-stock guitar swapped to cheaper guitar and remaining balance refunded	-£	8.55	-£	42.72	-£	51.27
credit card	P515	Safety Signs 4 Less		Maintenance	No smoking signs for bus shelters	£	5.89	£	29.46	£	35.35
credit card	P516	Defib World		Defibs	Replacement pads x 2 for new defibs	£	23.20	£	120.99	£	144.19
credit card direct debit	P517	Microsoft		Administration	online services monthly subscription	£	-	£	10.30	£	10.30
credit card direct debit	P520	Microsoft		Administration	Microsoft 365 licence re new hardware, monthly fee	£	1.41	£	7.08	£	8.49
credit card	P521	Baggery Sundries UK		Litter and dog fouling	Black sacks for litter pickers	£	27.60	£	138.00	£	165.60
credit card	P522	Temu		Grant for Youth Café	2 x Jazzminton sets	£	25.08	£	125.36	£	150.44
credit card	P529	British Garden Centres		Youth café	Bags of sand to weigh down the base of the basketball hoop	£	1.34	£	6.64	£	7.98
charge		Unity Trust Bank		Administration	Bank charge 31/3/25	£	-	£	11.85	£	11.85
						£	431.62	£	2,985.21	£	3,416.83

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	First half precept	£ 92,700.00
Buckinghamshire Council	Precept	Second half precept	£ 92,700.00
			£ 185,400.00