

PITSTONE PARISH COUNCIL STAFFING COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Tuesday 8 October 2024 at 7pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*
Date: 27/9/24

A G E N D A

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from this meeting due to the confidential/sensitive nature of the business to be transacted.

However the minutes will still be published to our website pitstone.co.uk so you can all keep up-to-date.

- 1. ATTENDANCE AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**
To consider declarations & interests from committee members on matters to be considered at the meeting.
- 3. MINUTES OF PREVIOUS MEETING**
To resolve that the minutes of the previous meeting held on 18 June 2024 are a true and accurate record of the meeting.
- 4. CLERK'S REPORT ON MATTERS ARISING**
To note the ongoing matters arising.
- 5. STAFFING MATTERS**
 1. To note 3-month review feedback from new staff members.
 2. To consider/approve the purchase of new ladder/platform equipment for use at the pavilion.
 3. To consider feedback from volunteers' event on 17/9/24 determine any changes for the 21/1/25 event.
 4. To undertake the annual review of the salary budget to feed into the full council budget process.
- 6. REFERRAL TO FULL COUNCIL**
To determine any matters outside the terms of reference of the committee that require referral to full council.
- 7. DATE AND TIME OF NEXT MEETING**
To determine date and time of next meeting.