

# **PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE**

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**NOTICE IS HEREBY GIVEN OF** the committee meeting  
to be held at Pitstone Pavilion on Thursday 11 December 2025 at 7.30pm  
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP      Signed   *L Eagling*    
Tel: 01296 767261      Date: 4 December 2025

## **A G E N D A**

### **1. ATTENDANCE AND APOLOGIES**

- To note attendance and apologies.

### **2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

To consider declarations & interests from committee members on matters to be considered at the meeting.

### **3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS**

The public opportunity to put questions or provide information to the committee.

### **4. MINUTES OF PREVIOUS MEETING**

To resolve that the minutes of the previous meeting held on 13 November 2025 are a true and accurate record of the meeting.

### **5. CLERK'S REPORT ON MATTERS ARISING**

To note receipt of the report on ongoing matters. For information only.

### **6. CORRESPONDENCE**

To note other correspondence received by the committee.

### **7. GROUND-KEEPING (ALL SITES)**

To receive feedback from groundkeeper and approve any actions arising.

### **8. PAVILION MATTERS**

#### **1. Financial**

To note receipt of the Pavilion monthly financial summary.

#### **2. Car Parking**

To note that the parish council is hoping to arrange a meeting with Network Rail.

#### **3. Repairs and Maintenance**

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To approve the annual service of fire fighting equipment, repair of extinguishers and replacement of 3 extinguishers.

#### **4. P&IUFC**

- To receive quarterly accounts from the club.
- To receive monthly update from the club.
- To receive update from the Club on the barrier installation and dug out amendments.
- To note that the barrier infill panels have been ordered. TBC

#### **5. P&IJFC**

To receive monthly update from the club.

**6. Taylor Wimpey**

TW still to respond regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

**7. Other**

- Paul Winton Fitness – To determine most appropriate way forward with negotiations.
- Draft Water Hygiene Management Policy – carry forward.

**9. OPEN SPACE MATTERS**

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider the quotations for elements of remedial works arising from the annual playground inspections – carry forward to February meeting.

**10. POLICIES**

- To approve the annual review of Pavilion Fire Risk Assessment, Fire Policy & associated Emergency & Evacuation Plan.
- To approve the annual review of Pavilion Health & Safety Policy and Risk Assessment.

**11. OTHER/REPORTS**

- To note any reports submitted to the committee.

**12. REFERRAL TO FULL COUNCIL**

To determine any matters outside the terms of reference of the committee that require referral to full council.

**13. FUTURE MEETINGS**

- To note agenda items for February 2026 meeting (no meeting in January).

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS  
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION  
THE MINUTES WILL BE PUBLISHED TO PITSTONE.CO.UK**