

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 12 June 2025

Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 5 April 2025

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance and apologies.
- To note change to committee structure.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 10 April 2025 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

- To note other correspondence received by the committee.

7. GROUND-KEEPING (ALL SITES)

- To receive feedback from groundkeeper and approve any actions arising.
- To note receipt of works specification documentation.
- To note that all pitches are closed for summer renovation (20/5/25-25/7/25 tbc).

8. PAVILION MATTERS

1. To note pavilion financial summary

2. Car Parking

- To note that the parish council is hoping to arrange a meeting with Network Rail.

3. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.

4. P&IUFC

- To receive monthly update from the club.
- To receive update from the Club on the installation of the path around the senior pitch.
- To consider/approve entering into the annual review of the Occupational Licence to P&IUFC for the forthcoming season.
- To receive any update from the Club re future installation of pitch barriers.

5. P&IJFC

- To receive monthly update from the club.
- To receive feedback following Presentation Day.

6. Taylor Wimpey

- TW still to respond regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

7. Other

- To approve the updated caretaking schedule for the pavilion.
- To consider investigating a microwave for the pavilion kitchen.
- To consider/approve quotation for fire door adjustments as recommended in the fire risk assessment.
- To consider/approve replacement of noticeboards in main corridor with fire retardant versions as recommended in the fire risk assessment.
- To note vandalism to car park gate lock on 29/4/25.
- To consider/approve goal remedials for this summer.
- To note update on receipt of insurance details from hirers.

9. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider feedback re skate park sweeping.
- Slide at Windsor Road – preparing information for potential contractors.

10. EVENTS

- To consider any updates and actions arising relating to the upcoming events.
- To consider the request from HouseMouse committee to locate a storage container within the pavilion grounds.

11. OTHER/REPORTS

- To note any reports submitted to the committee.

12. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

13. FUTURE MEETINGS

- To note future agenda items and meeting dates.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
YOU CAN ALSO REACH US ANYTIME VIA PHONE, POST, EMAIL OR SOCIAL MEDIA
THE MINUTE S OF THIS MEETING WILL BEPUBLISHED TO PITSTONE.CO.UK**