

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 11 September 2025 at 7.30pm
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP Signed *L Eagling*
Tel: 01296 767261 Date: 4 September 2025

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 14 August 2025 are a true and accurate record of the meeting.

5. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

6. CORRESPONDENCE

- To note other correspondence received by the committee.

7. GROUND-KEEPING (ALL SITES)

- To receive feedback from groundkeeper and approve any actions arising.

8. PAVILION MATTERS

1. To note pavilion financial summary

2. Car Parking

- To note that the parish council is hoping to arrange a meeting with Network Rail.

3. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.

4. P&IUFC

- To receive monthly update from the club.
- To receive update from the Club on the barrier installation and determine any matters arising.
- To consider advertising/panel/marketing proposals, and determine matters arising.
- Occupational licence to be updated once barrier/advertising panel discussions concluded.
- Step 6 meeting arranged for later in September.

5. P&IJFC

- To receive monthly update from the club.

6. Taylor Wimpey

- TW still to respond regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

7. Other

- To note update on receipt of FRA documents from hirers and determine any matters arising.
- HouseMouse potential container – carry forward.
- To note upcoming period without Facilities Manager services – delayed.
- To note request from Paul Winton Fitness – site visit to be arranged for informal discussion.
- To note update on the draft Water Hygiene Management Policy.

9. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider the quotations for the remedial works arising from the annual playground inspections and determine matters arising.

10. OTHER/REPORTS

- To note any reports submitted to the committee.

11. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

12. FUTURE MEETINGS

- To note future agenda items and meeting dates.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION
YOU CAN ALSO KEEP UP TO DATE BY READING THE MINUTES WHICH WILL BE PUBLISHED ON PITSTONE.CO.UK**