

**PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR APRIL 2025**

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
	Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£	-	£ 6,606.10
	P48	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
	P46	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping at pavilion in March	£	84.00	£ 420.00
	P1	Shred Station	Administration	Secure shredding service	£	15.00	£ 75.00
	P17	ACE Fire & Security	Sport & Leisure	Alarm receiving centre monitoring	£	17.80	£ 89.00
	P18	ACE Fire & Security	Sport & Leisure	Intruder alarm annual maintenance	£	64.89	£ 324.45
	P19	ACE Fire & Security	Sport & Leisure	fire alarm annual maintenance	£	51.66	£ 258.30
	P20	ACE Fire & Security	Sport & Leisure	alarm receiving centre fire system monitoring	£	18.69	£ 93.45
	P21	SUCC	Administration	Annual membership	£	-	£ 240.00
		Roll In	Youth Café	youth café - April invoice not yet received			
	P23	R Haynes	Maintenance	Cleaning of 7 bus shelters on 7/4/25	£	-	£ 105.00
	P33	BALC	Administration	annual BMKALC and NALC membership	£	-	£ 607.64
	P45	Action4Youth	Youth Café	Annual membership	£	22.00	£ 110.00
	P47	Lamps & Tubes Illuminations	Street Lighting	Re-test 4 columns following UKPN works	£	64.00	£ 320.00
	P49	Rural Services Partnership Ltd	Administration	Annual membership	£	10.50	£ 52.50
Grants		None on the agenda for consideration					
Sub total of standard bacs					£	357.54	£ 9,346.44
							£ 9,703.98

Direct debits/charges

direct debit	p12	Crown	Sport & leisure	Gas at pavilion 3-31/3/25 - estimated, submitted lower reading. £196.56 currently in credit, to be utilised towards this.	£	73.78	£ 368.90	£ 442.68
direct debit	p12 CN (CN26)	Crown	Sport & leisure	Gas at pavilion 3-31/3/25 - Full credit note for above P12	-£	73.78	-£ 368.90	-£ 442.68
direct debit	p25	Crown	Sport & leisure	Gas at pavilion 3-31/3/25 - rebil of P12, based on actual usage	£	12.98	£ 259.63	£ 272.61
direct debit	P14	Sage	Administration	Accounting and payroll software monthly subscription	£	8.47	£ 42.35	£ 50.82
direct debit	P13	British Gas	Sport & leisure	elec at pavilion 1-31/3/25	£	34.26	£ 685.38	£ 719.64
direct debit	P35	Tomato Energy	Street Lighting	Street light electricity 22/1-31/3/25	£	29.72	£ 594.44	£ 624.16
direct debit	P2	Buckinghamshire Council	Sport & Leisure	Monthly waste services for March	£	-	£ 30.95	£ 30.95
direct debit	P34	EE	Administration	Facilities manager mobile monthly fee	£	5.08	£ 25.39	£ 30.47
charge	P541	Unity Trust Bank	Administration	Bank handling charge 31/3/25	£	-	£ 0.60	£ 0.60
charge	P542	Unity Trust Bank	Administration	Bank charge 31/3/25	£	-	£ 11.85	£ 11.85
credit card direct debit	P501	Siggate	Administration	council telephony charge	£	-	£ 25.00	£ 25.00
credit card direct debit	P502	Siggate	Administration	car scheme telephony charge	£	-	£ 25.00	£ 25.00
credit card	P512	Decathlon	Grant for Youth Café	Basketballs & table tennis sets	£	14.15	£ 70.80	£ 84.95
credit card	P513	Decathlon	Grant for Youth Café	Basketball hoop	£	46.67	£ 233.32	£ 279.99
credit card	p514	GAK	Grant for Youth Café	2 x guitars	£	83.17	£ 415.83	£ 499.00
credit card refund	p514b	GAK	Grant for Youth Café	out-of-stock guitar swapped to cheaper guitar and remaining balance refunded	-£	8.55	-£ 42.72	-£ 51.27
credit card	P515	Safety Signs 4 Less	Maintenance	No smoking signs for bus shelters	£	5.89	£ 29.46	£ 35.35
credit card	P516	Defib World	Defibs	Replacement pads x 2 for new defibs	£	23.20	£ 120.99	£ 144.19
credit card direct debit	P517	Microsoft	Administration	online services monthly subscription	£	-	£ 10.30	£ 10.30
credit card direct debit	P520	Microsoft	Administration	Microsoft 365 licence re new hardware, monthly fee	£	1.41	£ 7.08	£ 8.49
credit card	P521	Baggery Sundries UK	Litter and dog fouling	Black sacks for litter pickers	£	27.60	£ 138.00	£ 165.60
credit card	P522	Temu	Grant for Youth Café	2 x Jazzminton sets	£	25.08	£ 125.36	£ 150.44
credit card	P529	British Garden Centres	Youth café	Bags of sand to weigh down the base of the basketball hoop	£	1.34	£ 6.64	£ 7.98
credit card	P545	Amazon	Administration	Archive boxes	£	5.49	£ 27.46	£ 32.95
credit card	P546	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
Sub total of direct debits & charges					£	315.96	£ 2,846.11	£ 3,162.07
TOTAL OUTGOINGS					£	673.50	£ 12,192.55	£ 12,866.05

Inter-account transfers

£5 nominal transfer from Unity Trust Bank to NatWest Current Account complete.	£	5.00	£	5.00
	£	5.00	£	5.00

CCLA Public Sector Deposit Fund

	VAT	Net	Gross
CCLA	£	-	£ 232.12
Financial	£	-	£ 232.12
Income Reinvestment 4/3/25			£ 232.12

Receipts received, paid into a NatWest account

	VAT	Net	Gross
NatWest	£	-	£ 26.68
NatWest	£	-	£ 67.29
Financial			£ 93.97

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross
26/03/2025	District Scouts	Sport & Leisure	February hire of pavilion	£	6.67	£ 33.33
28/03/2025	P&IUCF	Sport & Leisure	February hire of pavilion	£	6.67	£ 33.33
28/03/2025	Buckinghamshire Council	Sport & Leisure	February hire of pavilion	£	38.43	£ 192.12
16/03/2025	The Stag	PPP & Guide	PPP144-147	£	17.70	£ 88.49
03/04/2025	Berkhamsted Yoga	Sport & Leisure	February hire of pavilion	£	-	£ 67.50
02/04/2025	Hartbeeps	PPP & Guide	PPP144-147	£	35.40	£ 177.01
02/04/2025	Board Games Group	Sport & Leisure	February hire of pavilion	£	11.25	£ 56.25
02/04/2025	Hartbeeps	Sport & Leisure	February hire of pavilion	£	41.25	£ 206.25

07/04/2025	Windmill Pharmacy	PPP & Guide	PPP144-147	£	19.50	£	97.49	£	116.99
09/04/2025	Hartbeeps	Sport & Leisure	March hire of pavilion	£	55.00	£	275.00	£	330.00
10/04/2025	Zest Yoga	Sport & Leisure	March hire of pavilion	£	-	£	67.50	£	67.50
11/04/2025	HMRc	VAT	VAT 1-31/3/25	£	100.79	£	-	£	100.79
11/04/2025	Com Church	Sport & Leisure	March hire of pavilion	£	4.17	£	20.83	£	25.00
11/04/2025	Neil Douglas	Sport & Leisure	March hire of pavilion	£	90.00	£	450.00	£	540.00
11/04/2025	Buckinghamshire Council	Precept	First half precept	£	-	£	92,700.00	£	92,700.00
16/04/2025	Appliance Professor	PPP & Guide	PPP144	£	4.92	£	24.58	£	29.50
16/04/2025	House of Worship	Sport & Leisure	March hire of pavilion	£	13.33	£	66.67	£	80.00
15/04/2025	P&JFC	Sport & Leisure	March hire of pavilion	£	34.17	£	320.83	£	355.00
22/04/2025	Buckinghamshire Council	Grant income	Grant for the Silent Soldier project	£	-	£	502.34	£	502.34
23/04/2025	P&JFC	Sport & Leisure	January hire of pavilion	£	-	£	495.00	£	495.00
23/04/2025	Aris	PPP & Guide	PPP144	£	9.83	£	49.17	£	59.00
23/04/2025	GutterBuster	PPP & Guide	PPP144-147	£	17.70	£	88.49	£	106.19
						£506.78	£96,012.18		£96,518.96
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
18/02/2025	Croudaice	Lighting	Extra 2 lighting columns	£	600.00	£ 3,000.00
16/03/2025	P&JFC	Sport & Leisure	February hire of pavilion	£	-	£ 708.50
16/03/2025	HouseMouse	Sport & Leisure	Event 2025	£	120.00	£ 600.00
07/04/2025	Board Games Group	Sport & Leisure	March hire of pavilion	£	11.25	£ 56.25
07/04/2025	Berkhamsted Yoga	Sport & Leisure	March hire of pavilion	£	-	£ 90.00
07/04/2025	Tring Anglers	Sport & Leisure	March hire of pavilion	£	13.33	£ 66.67
07/04/2025	Womens Institute	Sport & Leisure	March hire of pavilion	£	21.67	£ 108.33
07/04/2025	P&JFC	Sport & Leisure	March hire of pavilion	£	-	£ 1,222.00
						£ 1,807.34
						£ 198,602.74
						£ 200,410.08

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

Crown re gas at Pavilion (to be utilised towards P12)	£	-	£	-	£	196.56
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Bad debt written off:

None	£	-	£	-	£	-
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Funds/grants held by third parties until fulfilment:

Buckinghamshire Council	Grant	Community Board grant for up to £502.34 for 3 silent soldiers with poppies as part of remembering the fallen of the village	£	-	£	502.34
Buckinghamshire Council	Grant	Community Board grant for music and sporting equipment for the youth café - now confirmed as up to £1,000 for specified items	£	-	£	1,000.00
Buckinghamshire Council	Grant	Community Board grant for equipment for the repair café - notification received but Repair Café have already purchased some of the items, so need to revert to the Board	£	-	£	-

Commitments:

		Horwood & James	Administration	Legal costs in association with draft lease to 1st kinghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£	-
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£	395.00
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (as of 18/4/24 they've not been billed)	£	-	£	750.00
		Eclipse	Sport & Leisure	Second half payment for stage for Party in the Park (invoice due 1/6/25, first half deposit non-refundable)	£	132.66	£	663.30
credit card	P543	Care Check	Administration	DBS check for car scheme driver	£	-	£	12.00
credit card	P544	High Speed Training	Administration	Fire Marshall Training for Parish Assistant	£	7.00	£	35.00
credit card direct debit	P3	Slipgate	Administration	car scheme telephony charge	£	-	£	25.00
credit card	P4	Amazon	Sport & Leisure	Neutradol for pavilion	£	4.97	£	24.83
credit card	P5	Amazon	Youth Café	guitar case	£	1.91	£	9.57
credit card	P6	Amazon	Admin, Play & Sport & Leisure	Ladder inspection tags, padlock for playground maintenance gate and volunteer of year frame/card	£	9.08	£	45.41
credit card	P7	Amazon	Litter and dog fouling	pruning shears for litter picker	£	2.05	£	10.25
credit card	P8	Amazon	Sport & Leisure	2 x Fire Warden hi vis vests for pavilion	£	2.66	£	13.24
credit card	P9	Amazon	Sport & Leisure	dishwasher cleaner for pavilion	£	2.91	£	14.52
credit card	P10	Amazon	Sport & Leisure	rechargeable batteries for pavilion	£	1.29	£	6.45
credit card	P11	Amazon	Litter and dog fouling	handy hoop for litter picker	£	1.50	£	7.49
credit card	P22	Care Check	Administration	3 x DBS checks for the community car scheme	£	-	£	36.00
credit card	P27	Our Bookshop	Administration	Short Walks in the Chilterns book for departing Buckinghamshire Councillor	£	-	£	6.99
credit card	P28	Leafletfrog	Administration	Art Competition entry forms	£	-	£	37.00
credit card	P29	Leafletfrog	Administration	annual assembly agenda printing for distribution with PPP	£	-	£	70.00
credit card	P30	Amazon	Administration	hexagonal insert 6mm	£	0.61	£	3.02
credit card	P31	Amazon	Administration	AAA rechargeable batteries	£	3.02	£	15.10
credit card	P32	Amazon	Administration	copier paper	£	4.90	£	24.52
credit card	P50	Care Check	Administration	DBS check for the community car scheme	£	2.00	£	10.00
credit card direct debit	P15	Microsoft	Administration	Annual renewal of licences	£	-	£	291.60
credit card direct debit	P16	Microsoft	Administration	online services monthly subscription	£	-	£	10.30
					£	255.56	£	2,516.59
								2,772.15