

**PITSTONE PARISH COUNCIL**  
**FINANCIAL SUMMARY FOR THE END OF MAY 2025**

**Expenditure from Unity**

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
	Various	Various	Employment	Confidentialial salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£	-	£4,638.79
	P93	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
	P89	Groom Grounds Maintenance	Sport & Leisure	Groundkeeping at pavilion in April & repair of tunnel slide mound	£	234.60	£ 2,453.00
	P88	Roll In Trade Ltd	Youth Café	youth café - April	£	-	£ 464.69
	tbc	Roll In Trade Ltd	Youth Café	youth café - May (invoice not yet received)	tbc	-	tbc
	P87	R Haynes	Maintenance	Cleaning of 7 bus shelters in May	£	-	£ 105.00
	P51	A Davies	Grants	Volunteer of the Year 2025	£	-	£ 50.00
	P56	Hartgraph	PPP & Guide	Printing of PPP Issue 144	£	-	£ 815.00
	P57	Ambivent Facilities Management	Sport & Leisure	Attend showers in Away Changing Room	£	25.00	£ 125.00
	P58	Ambivent Facilities Management	Sport & Leisure	Annual planned preventative maintenance contract	£	219.00	£ 1,095.00
	P59	Vita Electrical Co	Sport & Leisure / Youth Café	Emergency lighting tests & youth café PAT tests	£	34.00	£ 170.00
	P67	Almar (Tring) Ltd	Administration	Printing of water schematics for legionella folders	£	5.17	£ 25.83
	P71	IAC Audit & Consultancy	Administration	Internal audit fee	£	75.05	£ 375.25
	P90	R D Leonard Ltd	Miscellaneous & Sport & Leisure	Repair rope climb on trim trail and erect/remove silent soldiers	£	-	£ 75.00
	P91	R D Leonard Ltd	Sport & Leisure	Repair boot scraper at pavilion (cost to be cross charged to hirer)	£	-	£ 125.00
	P92	Ambivent Facilities Management	Sport & Leisure	Repair of away changing room showers x 4	£	189.00	£ 945.00
	P97	Ross Lawry Agricultural Services	Devolved Services & Grass Cutting	5-21/5/25	£	997.00	£ 4,985.00
					£	-	£ -
Grants		None			£	-	£ -
<b>Sub total of standard bacs</b>					<b>£</b>	<b>1,787.82</b>	<b>£ 16,492.56</b>
					<b>£</b>	<b>-</b>	<b>£ 18,280.38</b>

**Direct debits/charges**

direct debit	P84	Crown	Sport & leisure	Gas at pavilion April 1-30/4/25 (NB had previously been £170.07 in credit, so dd was £64.34)	£	11.16	£ 223.25	£ 234.41
direct debit	P64	Sage	Administration	Accounting and payroll software monthly subscription	£	8.47	£ 42.35	£ 50.82
direct debit	tbc	British Gas	Sport & leisure	elec at pavilion April tbc	£	-	£ -	£ -
direct debit	P60	Tomato Energy	Street Lighting	street light energy mpan 1013095179039 22/1-28/2	£	1.76	£ 35.19	£ 36.95
direct debit	P61	Tomato Energy	Street Lighting	street light energy mpan 1050000291789 29/1-28/3	£	0.48	£ 9.66	£ 10.14
direct debit	P62	Tomato Energy	Street Lighting	street light energy mpan 1013095179039 1/3-31/3	£	1.45	£ 28.98	£ 30.43
direct debit	P63	Tomato Energy	Street Lighting	street light energy mpan 1050000291789 1/3-31/3	£	0.48	£ 9.66	£ 10.14
direct debit	P65	Buckinghamshire Council	Sport & Leisure	Monthly waste services for April plus annual duty of care charge	£	-	£ 114.60	£ 114.60
direct debit	P72	EE	Administration	Facilities manager mobile monthly fee	£	4.15	£ 20.76	£ 24.91
direct debit	P82	Wave	Allotments	Water at allotments 15/2-14/5/25	£	-	£ 266.61	£ 266.61
direct debit	P83	Wave	Sport & leisure	Water at pavilion 15/2-14/5/25	£	-	£ 122.63	£ 122.63
credit card	P543	Care Check	Administration	DBS check for car scheme driver	£	-	£ 12.00	£ 12.00
credit card	P544	High Speed Training	Administration	Fire Marshall Training for Parish Assistant	£	7.00	£ 35.00	£ 42.00
credit card direct debit	P3	Sipgate	Administration	car scheme telephony charge	£	-	£ 25.00	£ 25.00
credit card	P4	Amazon	Sport & Leisure	Neutradol for pavilion	£	4.97	£ 24.83	£ 29.80
credit card	P5	Amazon	Youth Café	guitar case	£	1.91	£ 9.57	£ 11.48
credit card	P6	Amazon	Admin, Play & Sport & Leisure	Ladder inspection tags, padlock for playground maintenance gate and volunteer of year frame/card	£	9.08	£ 45.41	£ 54.49
credit card	P7	Amazon	Litter and dog fouling	pruning shears for litter picker	£	2.05	£ 10.25	£ 12.30
credit card	P8	Amazon	Sport & Leisure	2 x Fire Warden hi vis vests for pavilion	£	2.66	£ 13.24	£ 15.90
credit card	P9	Amazon	Sport & Leisure	dishwasher cleaner for pavilion	£	2.91	£ 14.52	£ 17.43
credit card	P10	Amazon	Sport & Leisure	rechargeable batteries for pavilion	£	1.29	£ 6.45	£ 7.74
credit card	P11	Amazon	Litter and dog fouling	handy hoop for litter picker	£	1.50	£ 7.49	£ 8.99
credit card	P22	Care Check	Administration	3 x DBS checks for the community car scheme	£	-	£ 36.00	£ 36.00
credit card	P27	Our Bookshop	Administration	Short Walks in the Chilterns book for departing Buckinghamshire Councillor	£	-	£ 6.99	£ 6.99
credit card	P28	Leafletfrog	Administration	Art Competition entry forms	£	-	£ 37.00	£ 37.00
credit card	P29	Leafletfrog	Administration	annual assembly agenda printing for distribution with PPP	£	-	£ 70.00	£ 70.00
credit card	P30	Amazon	Administration	hexagonal insert 6mm	£	0.61	£ 3.02	£ 3.63
credit card	P31	Amazon	Administration	AAA rechargeable batteries	£	3.02	£ 15.10	£ 18.12
credit card	P32	Amazon	Administration	copier paper	£	4.90	£ 24.52	£ 29.42
credit card	P50	Care Check	Administration	DBS check for the community car scheme	£	2.00	£ 10.00	£ 12.00
credit card	P55	Care Check	Administration	DBS check for the community car scheme	£	2.00	£ 10.00	£ 12.00
credit card direct debit	P15	Microsoft	Administration	Annual renewal of licences	£	-	£ 291.60	£ 291.60
credit card direct debit	P16	Microsoft	Administration	online services monthly subscription	£	-	£ 10.30	£ 10.30
credit card direct debit	P70	Microsoft	Administration	monthly subscription, extra licence	£	1.41	£ 7.08	£ 8.49
credit card	P69	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
<b>Sub total of direct debits &amp; charges</b>					<b>£</b>	<b>64.10</b>	<b>£ 1,378.81</b>	<b>£ 1,442.91</b>
<b>TOTAL OUTGOINGS</b>					<b>£</b>	<b>1,851.92</b>	<b>£ 17,871.37</b>	<b>£ 19,723.29</b>

**Inter-account transfers**

Bacs raised to transfer the additional Croudace funds from Unity Trust Bank to NatWest Reserve Account for S106 funds

£	3,600.00	£	3,600.00
£	3,600.00	£	3,600.00

**CCLA Public Sector Deposit Fund**

R22 CCLA Financial Income Reinvestment April

VAT	Net	Gross
£	-	£ 254.16
£	-	£ 254.16

Receipts received, paid into a NatWest account

Receipts received, paid into a NatWest account					VAT	Net	Gross			
R21	NatWest	Financial	reserve account interest April	£	-	£	25.23	£	25.23	
R20	NatWest	Financial	S106 account interest April	£	-	£	63.62	£	63.62	
					£	-	£	88.85	£	88.85

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross	
24/04/2025	Berkhamsted Yoga	Sport & Leisure	March hire of pavilion	£	-	£ 90.00	£ 90.00
08/05/2025	Pitstone Over 60's	Grants and Donations	Donation to the Parish Council	£	-	£ 100.00	£ 100.00
12/05/2025	Neil Douglas	Sport & Leisure	April hire of pavilion	£	90.00	£ 450.00	£ 540.00
06/05/2025	Zest Yoga	Sport & Leisure	April hire of pavilion	£	-	£ 90.00	£ 90.00
06/05/2025	Board Games Group	Sport & Leisure	March hire of pavilion	£	11.25	£ 56.25	£ 67.50
06/05/2025	Com Church	Sport & Leisure	April hire of pavilion	£	8.33	£ 41.67	£ 50.00
06/05/2025	Tring Anglers	Sport & Leisure	March hire of pavilion	£	13.33	£ 66.67	£ 80.00
06/05/2025	Hartbeeps	Sport & Leisure	April hire of pavilion	£	27.50	£ 137.50	£ 165.00
12/05/2025	P&IJFC	Sport & Leisure	April hire of pavilion	£	49.17	£ 470.83	£ 520.00
12/05/2025	P&IJFC	Sport & Leisure	February hire of pavilion	£	-	£ 708.50	£ 708.50
12/05/2025	P&IJFC	Sport & Leisure	March hire of pavilion	£	-	£ 1,222.00	£ 1,222.00
12/05/2025	P&IJFC	Sport & Leisure	April hire of pavilion	£	11.97	£ 520.34	£ 532.31
06/05/2025	JD Ballers	Sport & Leisure	April hire of pavilion	£	96.00	£ 555.00	£ 651.00
07/05/2025	HouseMouse	Sport & Leisure	Event 2025	£	120.00	£ 600.00	£ 720.00
09/05/2025	Croudace	Lighting	Extra 2 lighting columns	£	600.00	£ 3,000.00	£ 3,600.00
14/05/2025	House of Worship	Sport & Leisure	April hire of pavilion	£	13.33	£ 66.67	£ 80.00
16/05/2025	Buckinghamshire Council	Devolved Services	Devolution Payment 2025-26	£	-	£ 3,977.60	£ 3,977.60
23/05/2025	Buckinghamshire Council	Grants and Donations	Grant for musical and sporting equipment for the youth café	£	-	£ 827.67	£ 827.67
				£1,040.88	£12,980.70	£14,021.58	
TOTAL INCOMINGS				£1,040.88	£13,323.71	£14,364.59	

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
07/04/2025	Womens Institute	Sport & Leisure	March hire of pavilion - chasing	£	21.67 £	108.33 £	130.00
05/05/2025	Berkhamsted Yoga	Sport & Leisure	April hire of pavilion	£	- £	90.00 £	90.00
05/05/2025	Board Games Group	Sport & Leisure	April hire of pavilion	£	11.25 £	56.25 £	67.50
05/05/2025	Repair Café	Sport & Leisure	April hire of pavilion	£	10.00 £	50.00 £	60.00
16/05/2025	Windmill PreSchool	Event	WindmillFest 2025	£	40.00 £	200.00 £	240.00
23/05/2025	J D Ballers	Sport & Leisure	Cross charge of repair and reinstallation of the boot scraper at the pavilion	£	- £	125.00 £	125.00
23/05/2025	HMRC	VAT	1-30/4/25	£	527.36 £	- £	527.36
TOTAL INCOME PENDING				£	3,305.37 £	34,805.93 £	38,111.30

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Bad debt written off:

None	£	-	£	-	£	-
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Funds/grants held by third parties until fulfilment:

		Buckinghamshire Council	Grant	Community Board grant for equipment for the repair café - notification received of funding up to £997.89 but Repair Café wish to change their list of equipment so the new community board are having to review. Currently on hold.	£	-	£	997.89	£	997.89
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Commitments:

		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£	-	
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£	395.00	£	474.00
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (as of 18/4/24 they've not been billed)	£	-	£	750.00	£	750.00
		Eclipse	Sport & Leisure	Second half payment for stage for Party in the Park (invoice due 1/6/25, first half deposit non-refundable)	£	132.66	£	663.30	£	795.96
credit card	P51	Safety Signs 4 Less	Sport & Leisure	Fire signs for pavilion	£	6.28	£	31.40	£	37.68
credit card	P52	Safety Signs 4 Less	Sport & Leisure	More fire signs for pavilion	£	4.71	£	23.55	£	28.26
credit card direct debit	P54	Sipgate	Administration	car scheme telephony charge	£	-	£	25.00	£	25.00
credit card direct debit	P66	1Password	Administration	password management software - 114.91USD waiting for exchange rate						
credit card direct debit	P85	Microsoft	Administration	online services monthly subscription	£	-	£	10.30	£	10.30
credit card direct debit	P86	Microsoft	Administration	monthly subscription, extra licence	£	1.41	£	7.08	£	8.49
credit card	P94	Post Office	PPP & Guide	PPP postage	£	-	£	20.40	£	20.40
credit card	P95	MS&N	Administration	Refreshments for annual assembly	£	1.12	£	11.01	£	12.13
credit card	P96	Amazon	Sport & Leisure	goal locks and fridge thermometer for pavilion	£	7.49	£	37.51	£	45.00
					£	232.67	£	1,974.55	£	2,207.22

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Devolved Services	Annual funding for 2026-27, 2027-28 and 2028-29	£ 3,799.60
Buckinghamshire Council	Precept	Second half precent	£ 92,700.00
			£ 96,499.60