

PITSTONE PARISH COUNCIL FINANCIAL SUMMARY FOR NOVEMBER 2025

Expenditure from Unity

	Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
	Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£	-	£6,119.16
	P331	Sure2Door	Car Scheme Donation	Distribution of Car Scheme leaflet, funded from donations	£	27.65	£138.23
	P332	Fire Protection Association	Sport & Leisure	Annual FPA membership	£	-	£275.00
	P359	Aubergine	Administration	New website construction etc	£	281.60	£1,408.00
	P360	Hallmaster	Sport & Leisure	Hall booking software annual renewal, minus ACRE discount	£	28.83	£144.17
	P361	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00
		Roll In Trade Ltd	Youth Café	youth café - November invoice not yet received	£	-	£ 54.00
	P339	R Haynes	Maintenance	Cleaning of 7 bus shelters in Nov	£	-	£ 105.00
	P358	Groom Grounds Maintenance	Sport & Leisure	Oct ground maintenance at pavilion	£	-	£ 990.00
Grants		None on the agenda			£	-	£ -
Sub total of standard bacs					£	347.08	£ 9,224.56
					£		£ 9,571.64

Direct debits/charges

direct debit	P333	Crown	Sport & leisure	Gas at pavilion 29/9-28/10/25	£	11.03	£ 220.66	£ 231.69
direct debit	P338	Sage	Administration	Accounting and payroll software monthly subscription	£	8.87	£ 44.35	£ 53.22
direct debit	P335	British Gas	Sport & leisure	1-31/10/25 Elec at Pavilion	£	33.18	£ 663.79	£ 696.97
		Tomato Energy (gone into administration)	Street Lighting	street light energy mpan 1013095179039 (last = 1/7-31/7/25, no invoice received this month)	£	-	£ -	£ -
		Tomato Energy (gone into administration)	Street Lighting	street light energy mpan 1013095179260 (last = 1-30/9/25, no invoice received this month)	£	-	£ -	£ -
		Tomato Energy (gone into administration)	Street Lighting	street light energy mpan 1050000291789 (last = 1-31/7/25, no invoice received this month)	£	-	£ -	£ -
direct debit	P334	Buckinghamshire Council	Sport & Leisure	Monthly waste services for Oct	£	-	£ 29.60	£ 29.60
direct debit	P362	EE	Administration	2 x mobile monthly fee	£	7.91	£ 39.57	£ 47.48
direct debit	P356	Wave	Sport & leisure	Water at pavilion, 15/8-14/11/25, taking into account sewerage rebate	£	-	£ 98.21	£ 98.21
direct debit	P357	Wave	Allotments	Water at allotments 15/8-14/11/25	£	-	£ 502.85	£ 502.85
credit card direct debit	P283	Sipgate	Administration	council telephony charge	£	-	£ 25.00	£ 25.00
credit card direct debit	P284	Sipgate	Administration	car scheme telephony charge	£	-	£ 25.00	£ 25.00
credit card	P285	Royal British Legion	Administration / Grants	wreath to lay at remembrance service plus annual donation	£	4.16	£ 170.83	£ 174.99
credit card	P290	Mark Harrod	Sport & Leisure	Spare parts to fix portable goals	£	-	£ 85.44	£ 85.44
credit card direct debit	P303	Microsoft	Administration	monthly subscription, extra licence	£	1.41	£ 7.08	£ 8.49
credit card direct debit	P302	Microsoft	Administration	online services monthly subscription	£	-	£ 10.30	£ 10.30
credit card direct debit	P316	Sipgate	Administration	extra car scheme telephony charge	£	-	£ 20.00	£ 20.00
credit card	P317	F Parr Ltd	Litter & dog fouling	2 x Ranger straight litter pickers for staff	£	11.80	£ 58.99	£ 70.79
credit card	P318	Safety Signs 4 Less	Maintenance	Bus shelter no smoking signs	£	18.92	£ 94.60	£ 113.52
credit card	P319	Leaflet Frog	Grants and Donations	Car scheme leaflet reprint - funded from donation	£	-	£ 70.00	£ 70.00
credit card	P341	Post Office	PPP & Guide	PPP x 5 to Village Swan	£	-	£ 5.09	£ 5.09
credit card	P342	Ebay/Essex Graphic Display Ltd	Sport & Leisure	Hearing loop signs	£	-	£ 6.48	£ 6.48
credit card	P343	Amazon	Administration	A5 envelopes	£	2.10	£ 10.48	£ 12.58
credit card	P344	Amazon	Administration	staples	£	1.58	£ 7.90	£ 9.48
credit card	P345	Lloyds Bank	Administration	CC monthly fee	£	-	£ 3.00	£ 3.00
fee	P346	Unity Trust Bank	Administration	Bank charge	£	-	£ 19.50	£ 19.50
Sub total of direct debits & charges					£	100.96	£ 2,218.72	£ 2,319.68
TOTAL OUTGOINGS					£	448.04	£ 11,443.28	£ 11,891.32

Inter-account transfers

None in progress

£	-	£	-
£	-	£	-

CCLA Public Sector Deposit Fund

R190	CCLA	Financial	Income Reinvestment October
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VAT	Net	Gross
£	-	£ 224.88
£	-	£ 224.88

Receipts received, paid into a NatWest account

VAT	Net	Gross
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R189	NatWest	Financial	reserve account interest October	£	-	£	21.80	£	21.80
R188	NatWest	Financial	S106 account (Bellway and Croudace) interest October	£	-	£	58.09	£	58.09
				£	-	£	79.89	£	79.89

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description	VAT	Net	Gross
30/10/2025	C White	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
30/10/2025	H Dyas	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
07/11/2025	L Denyer	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
07/11/2025	J Jones	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
04/11/2025	P&IUFC	Sport & Leisure	September hire of pavilion	£ 37.17	£ 408.83	£ 446.00
03/11/2025	Board Games Group	Sport & Leisure	September hire of pavilion	£ 12.38	£ 61.87	£ 74.25
12/11/2025	L Hunter	Allotments	Donation to allotment cost centre	£ -	£ 2.00	£ 2.00
22/11/2025	S Hickman	Allotments	Donation to allotment cost centre	£ -	£ 2.00	£ 2.00
11/11/2025	Neil Douglas	Sport & Leisure	October hire of pavilion car parking	£ 90.00	£ 450.00	£ 540.00
12/11/2025	Pear Projects	Sport & Leisure	October hire of pavilion	£ -	£ 77.00	£ 77.00
13/11/2025	Yoga with Molly	Sport & Leisure	October hire of pavilion	£ -	£ 74.25	£ 74.25
13/11/2025	Com Church	Sport & Leisure	October hire of pavilion	£ 9.17	£ 45.83	£ 55.00
14/11/2025	Hartbeeps	Sport & Leisure	October hire of pavilion	£ 60.50	£ 302.50	£ 363.00
17/11/2025	HMRC	VAT	1-31/10/25 VAT return	£ 126.02	£ -	£ 126.02
				£335.24	£1,496.28	£1,831.52
TOTAL INCOMINGS				£335.24	£1,801.05	£2,136.29

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
11/11/2025	Pitstone House of Worship	Sport & Leisure	October hire of pavilion	£	14.67	£ 73.33	£ 88.00
11/11/2015	Pitstone Repair Café	Sport & Leisure	October hire of pavilion	£	11.00	£ 55.00	£ 66.00
11/11/1985	Board Games Group	Sport & Leisure	October hire of pavilion	£	12.38	£ 61.87	£ 74.25
11/11/1965	Zest Yoga	Sport & Leisure	October hire of pavilion	£	-	£ 49.50	£ 49.50
11/11/1935	P&IJFC	Sport & Leisure	October hire of pavilion	£	-	£ 581.50	£ 581.50
11/11/1925	P&IUFC	Sport & Leisure	October hire of pavilion	£	53.67	£ 515.83	£ 569.50
TOTAL INCOME PENDING				£	91.72	£ 1,337.03	£ 1,428.75

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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Bad debt risk:

None	£	-	£	-	£	-
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Funds/grants held by third parties until fulfilment:

None	£	-	£	-	£	-
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Commitments:

		Horwood & James	Administration	Legal costs in association with draft lease to 1st linghoe & Pitstone Scouts. PO20190227-346/19.8.		tbc	£	-
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£ 395.00	£ 474.00
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (they've not been billed)	£	-	£ 750.00	£ 750.00
credit card direct debit	P336	Microsoft	Administration	monthly subscription, extra licence	£	-	£ 9.60	£ 9.60
credit card direct debit	P337	Microsoft	Administration	online services monthly subscription	£	1.14	£ 7.08	£ 8.49
credit card	P340	Post Office	PPP & Guide	PPP postage	£	-	£ 16.32	£ 16.32
credit card	P363	Vistaprint	Administration	Printing cost for sleeves for information panels re not feeding the red kites	£	11.61	£ 58.02	£ 69.63
credit card	P364	iStock	Administration	Image credits re sleeves for information panels re not feeding the red kites	£	7.00	£ 35.00	£ 42.00
					£	98.75	£ 1,271.02	£ 1,370.04

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
National Trust	Pitstone Hill	Compensation for loss of rag pit - January 2026	£ 200.00
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	