

# **PITSTONE PARISH COUNCIL** **FINANCIAL SUMMARY FOR OCTOBER 2025**

## **Expenditure from Unity**

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	£ 1.98	£6,857.21	£6,859.19
P323	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
P325	Roll In Trade Ltd	Youth Café	youth café - September	£ -	£ 446.82	£ 446.82
P326	Roll In Trade Ltd	Youth Café	youth café - October	£ -	£ 453.89	£ 453.89
P300	R Haynes	Maintenance	Cleaning of 7 bus shelters in Oct	£ -	£ 105.00	£ 105.00
P324	Groom Grounds Maintenance	Sport & Leisure	Sept ground maintenance at pavilion	£ -	£ 910.00	£ 910.00
P301	BMKALC	Administration	EAP x 17 members and staff	£ -	£ 137.70	£ 137.70
P289	Lamps & Tubes Illuminatus Ltd	Lighting	Column structural tests: 2 x defib and 15 x routine re-tests	£ 581.00	£ 2,905.00	£ 3,486.00
P320	Town and Country Planning Association	Administration	Annual membership	£ 12.64	£ 105.36	£ 118.00
P321	R D Leonard Ltd	Sport & Leisure / Miscellaneous	Various repair works	£ -	£ 550.00	£ 550.00
P322	Vita Electrical Co	Sport & Leisure	Annual PAT, disabled alarm & intercom checks plus locate hearing loop controls into function room	£ 54.00	£ 270.00	£ 324.00
P327	Glasdon UK Limited	Maintenance	Replacement slats for vandalised bench	£ 12.87	£ 64.34	£ 77.21
P328	Hartgraph	PPP & Guide	Printing of issue 146 of PPP	£ -	£ 815.00	£ 815.00
P329	Ambivent Facilities Management	Sport & Leisure	2 x replacement pumps to fix failed heating units at pavilion	£ 236.40	£ 1,182.00	£ 1,418.40
Grants	None on the agenda			£ -	£ -	£ -

## **Sub total of standard bacs**

<b>£ 907.89</b>	<b>£ 14,847.32</b>	<b>£ 15,755.21</b>
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## **Direct debits/charges**

direct debit	P315	Crown	Sport & leisure	Gas at pavilion 29/8-29/9/25	£ 8.92	£ 178.34	£ 187.26
direct debit	P285	Sage	Administration	Accounting and payroll software monthly subscription	£ 8.87	£ 44.35	£ 53.22
direct debit	P296	British Gas	Sport & leisure	1-30/9/25 Elec at Pavilion	£ 31.67	£ 633.43	£ 665.10
direct debit		Tomato Energy	Street Lighting	street light energy mpan 1013095179039 (last = 1/7-31/7/25, no invoice received this month)	£ -	£ -	£ -
direct debit	P286	Tomato Energy	Street Lighting	street light energy mpan 1013095179260 1-30/9/25	£ 79.36	£ 396.80	£ 476.16
direct debit		Tomato Energy	Street Lighting	street light energy mpan 1050000291789 (last = 1-31/7/25, no invoice received this month)	£ -	£ -	£ -
direct debit	P304	Buckinghamshire Council	Sport & Leisure	Monthly waste services for Sept	£ -	£ 29.60	£ 29.60
direct debit	P330	EE	Administration	Facilities manager mobile monthly fee	£ 4.70	£ 23.48	£ 28.18
credit card direct debit	P240	Sipgate	Administration	council telephony charge	£ -	£ 25.00	£ 25.00
credit card direct debit	P242	Microsoft	Administration	monthly subscription, extra licence	£ 1.41	£ 7.08	£ 8.49
credit card direct debit	P243	Microsoft	Administration	online services monthly subscription	£ -	£ 10.30	£ 10.30
credit card	P271	Care Check	Administration	DBS check for car scheme driver	£ 2.00	£ 10.00	£ 12.00
credit card	P274	Garage Door Workshop Ltd	Sport & Leisure	Supply 3 x Hormann HSE4BS garage door remote controls for pavilion	£ 42.00	£ 210.00	£ 252.00
credit card	P276	Currys	Sport & Leisure	Microwave for pavilion	£ 20.00	£ 100.00	£ 120.00
credit card	P277	Tring Brewery	Administration	Refreshments for volunteers event	£ 7.60	£ 38.00	£ 45.60
credit card	P278	Tesco	Administration	Refreshments for volunteers event	£ 6.95	£ 34.78	£ 41.73
credit card	P279	Woodz Pizza	Administration	Refreshments for volunteers event	£ -	£ 324.50	£ 324.50
credit card	P292	Amazon	Sport & Leisure	Neutradol for the pavilion	£ 4.75	£ 23.74	£ 28.49
credit card	P293	Amazon	Sport & Leisure	Cling film and dispenser for pavilion microwave	£ 3.66	£ 18.32	£ 21.98
credit card	P294	Amazon	Sport & Leisure	A4 paper for printer	£ 3.85	£ 19.25	£ 23.10
credit card	P295	Amazon	Sport & Leisure	4 x replacement chains/lock for portable goals	£ 5.48	£ 27.43	£ 32.91
credit card	P275	TV Licencing	Sport & Leisure	TV licence for Pitstone Pavilion	£ -	£ 174.50	£ 174.50
credit card	P297	Lloyds Bank	Administration	CC monthly fee	£ -	£ 3.00	£ 3.00
fee	P298	Unity Trust Bank	Administration	Bank charge	£ -	£ 0.30	£ 0.30
fee	P299	Unity Trust Bank	Administration	Bank charge	£ -	£ 12.60	£ 12.60

## **Sub total of direct debits & charges**

<b>£ 231.22</b>	<b>£ 2,344.80</b>	<b>£ 2,576.02</b>
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## **TOTAL OUTGOINGS**

<b>£ 1,139.11</b>	<b>£ 17,192.12</b>	<b>£ 18,331.23</b>
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## **Inter-account transfers**

None in progress

£ -	£ -
£ -	£ -

CCLA Public Sector Deposit Fund

R163	CCLA	Financial	Income Reinvestment September
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VAT		Net		Gross	
£	-	£	235.95	£	235.95
£	-	£	235.95	£	235.95

Receipts received, paid into a NatWest account

R162	NatWest	Financial	reserve account interest September
R161	NatWest	Financial	S106 account (Bellway and Croudace) interest September

VAT		Net		Gross	
£	-	£	23.27	£	23.27
£	-	£	62.00	£	62.00
£	-	£	85.27	£	85.27

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description
30/09/2025	Appliance Professor	PPP & Guide	Advertising in PPP edition 146
26/09/2025	HMRC	VAT Return	1-31/8/25
30/09/2025	P&I UFC	Sport & Leisure	August hire of pavilion
29/09/2025	Geoff Bratt & Flora Dent	Allotments	Allotment tenancy and PAA subscription
29/09/2025	Bianca Brown	Allotments	Allotment tenancy and PAA subscription
30/09/2025	Nick Moran	Allotments	Allotment tenancy and PAA subscription
30/09/2025	Tanya Creasey	Allotments	Allotment tenancy and PAA subscription
02/10/2025	Board Games Group	Sport & Leisure	August hire of pavilion
01/10/2025	Eve Greenow & Matthew Harrow	Allotments	Allotment tenancy and PAA subscription
03/10/2025	Nicholas Butler	Allotments	Allotment tenancy and PAA subscription
06/10/2025	Caroline Lambert	Allotments	Allotment tenancy and PAA subscription
06/10/2025	Green Room	PPP & Guide	Advertising in PPP edition 146
13/10/2025	Pitstone Parish Charity	Administration	July-Sept 2025 charge for administrative support
07/10/2025	I&P Repair Café	Sport & Leisure	September hire of pavilion
07/10/2025	Yoga with Molly	Sport & Leisure	September hire of pavilion
07/10/2025	Com Church	Sport & Leisure	September hire of pavilion
08/10/2025	Zest Yoga	Sport & Leisure	September hire of pavilion
10/10/2025	HMRC	VAT Return	1-30/9/25
13/10/2025	Hartbeeps	Sport & Leisure	September hire of pavilion
16/10/2025	P&I UFC	Sport & Leisure	September hire of pavilion
13/10/2025	Neil Douglas	Sport & Leisure	September hire of pavilion
14/10/2025	Buckinghamshire Council	Grants Received	Community Board Grant for the Repair Café
13/10/2025	Claire Wingrove & James Twitchin	Allotments	Allotment tenancy and PAA subscription
16/10/2025	Louise Hunter	Allotments	Allotment tenancy and PAA subscription
20/10/2025	Della Fenton	Allotments	Allotment tenancy and PAA subscription
14/10/2025	Windmill Preschool	PPP & Guide	Advertising in PPP edition 146-149
13/10/2025	Village Swan	PPP & Guide	Advertising in PPP edition 146
23/10/2025	House of Worship	Sport & Leisure	September hire of pavilion
22/10/2025	I&PUCC	Sport & Leisure	August hire of pavilion

VAT		Net		Gross	
£	5.83	£	29.17	£	35.00
£	637.39	£	-	£	637.39
£	90.83	£	924.67	£	1,015.50
£	-	£	54.00	£	54.00
£	-	£	18.00	£	18.00
£	-	£	18.00	£	18.00
£	-	£	18.00	£	18.00
£	12.38	£	61.87	£	74.25
£	-	£	18.00	£	18.00
£	-	£	18.00	£	18.00
£	-	£	18.00	£	18.00
£	5.83	£	29.17	£	35.00
£	154.10	£	770.49	£	924.59
£	6.28	£	31.38	£	37.66
£	-	£	99.00	£	99.00
£	9.17	£	45.83	£	55.00
£	-	£	66.00	£	66.00
£	1,198.01	£	-	£	1,198.01
£	45.38	£	226.87	£	272.25
£	-	£	1,093.00	£	1,093.00
£	90.00	£	450.00	£	540.00
£	-	£	942.89	£	942.89
£	-	£	18.00	£	18.00
£	-	£	36.00	£	36.00
£	-	£	18.00	£	18.00
£	21.00	£	105.00	£	126.00
£	11.67	£	58.33	£	70.00
£	13.75	£	68.75	£	82.50
£	85.60	£	428.00	£	513.60
£2,387.22		£5,664.42		£8,051.64	

TOTAL INCOMINGS	£2,387.22	£5,985.64	£8,372.86
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Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description
27/10/2025	C White	Allotments	Allotment tenancy and PAA subscription
27/10/2025	H Dyas	Allotments	Allotment tenancy and PAA subscription
27/10/2025	L Denyer	Allotments	Allotment tenancy and PAA subscription
27/10/2025	J Jones	Allotments	Allotment tenancy and PAA subscription
06/10/2025	P&I UFC	Sport & Leisure	September hire of pavilion
06/10/2025	Board Games Group	Sport & Leisure	September hire of pavilion

VAT	Net		Gross	
£	-	£	18.00	£ 18.00
£	-	£	18.00	£ 18.00
£	-	£	18.00	£ 18.00
£	-	£	18.00	£ 18.00
£	37.17	£	408.83	£ 446.00
£	12.38	£	61.87	£ 74.25
£	6,464.77	£ 16,679.47	£	23,144.24

Summary of those in credit with the parish council:

None	£	-	£	-	£	-
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Summary of accounts where the parish council is in credit:

None	£	-	£	-	£	-
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<b>Bad debt risk:</b>				None	£	-	£	-	£	-
<b>Funds/grants held by third parties until fulfilment:</b>				None	£	-	£	-	£	-
<b>Commitments:</b>										
		Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.			tbc	£		-
		IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£	79.00	£	395.00	£	474.00
		Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (they've not been billed)	£	-	£	750.00	£	750.00
credit card direct debit	P283	Sipgate	Administration	council telephony charge	£	-	£	25.00	£	25.00
credit card direct debit	P284	Sipgate	Administration	car scheme telephony charge	£	-	£	25.00	£	25.00
credit card	P285	Royal British Legion	Administration / Grants	wreath to lay at remembrance service plus annual donation	£	4.16	£	170.83	£	174.99
credit card	P290	Mark Harrod	Sport & Leisure	Spare parts to fix portable goals	£	-	£	85.44	£	85.44
credit card direct debit	P303	Microsoft	Administration	monthly subscription, extra licence	£	1.41	£	7.08	£	8.49
credit card direct debit	P302	Microsoft	Administration	online services monthly subscription	£	-	£	10.30	£	10.30
credit card direct debit	P316	Sipgate	Administration	extra car scheme telephony charge	£	-	£	20.00	£	20.00
credit card	P317	F Parr Ltd	Litter & dog fouling	2 x Ranger straight litter pickers for staff	£	11.80	£	58.99	£	70.79
credit card	P318	Safety Signs 4 Less	Maintenance	Bus shelter no smoking signs	£	18.92	£	94.60	£	113.52
credit card	P319	Leaflet Frog	Grants and Donations	Car scheme leaflet reprint - funded from donation	£	-	£	70.00	£	70.00

£	115.29	£	1,712.24	£	1,827.53
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**Amounts not yet due to the parish council:**

Description	Cost Centre	Name
National Trust	Pitstone Hill	Compensation for loss of rag pit - January 2026
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions

Amount
£ 200.00