

PITSTONE PARISH COUNCIL
FINANCIAL SUMMARY FOR SEPTEMBER 2025

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross
				£	£	£
Various	Various	Employment	Confidential salary/wage payments, overtime, HMRC PAYE & NI, NEST, expenses	-	£6,057.58	£6,057.58
P267	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£ 9.00	£ 45.00	£ 54.00
	Roll In Trade Ltd	Youth Café	youth café - September - invoice not yet received			
P250	R Haynes	Maintenance	Clearing of 7 bus shelters in Sept	£ -	£ 105.00	£ 105.00
P268	Groom Grounds Maintenance	Sport & Leisure	August ground maintenance at pavilion	£ -	£ 540.00	£ 540.00
P269	Groom Grounds Maintenance	Sport & Leisure	Quarterly ground keeping of Recreation Ground July-Sept	£ -	£ 1,450.00	£ 1,450.00
P239	Pinstripes	Grant expenditure for Repair Café	Banner for Repair Café, funded from Community Board grant	£ 16.50	£ 82.50	£ 99.00
P251	Wicksteed	Sport & Leisure	Repair of Hever Close clatterbridge	£ 85.36	£ 426.82	£ 512.18
P252	rCOH Ltd	NDP	Pitstone Settlement Spatial Plan	£ 375.00	£ 1,875.00	£ 2,250.00
P255	Defib Store	Grant expenditure & defib project	2 x external PAD with locked cabinets and pole brackets	£ 573.60	£ 2,838.00	£ 3,441.60
P266	Origin Amenity Solutions	Sport & Leisure	Tour Turf treatment for pitches to deter chaferbugs	£ 106.94	£ 534.72	£ 641.66
P270	Pitstone Allotment Association	Allotments	Transfer of annual subscription fees to PAA	£ -	£ 301.00	£ 301.00
P272	Huck Tek	Sport & Leisure	Spare parts to repair bike springer	£ 53.80	£ 269.00	£ 322.80
P273	Royal Industrial Doors	Sport & Leisure	Maintenance of roller shutters at pavilion	£ 67.00	£ 335.00	£ 402.00
P282	GeoXphere	Administration	Parish Online annual subscription with £15 early adopter discount	£ 15.00	£ 75.00	£ 90.00
Grants	None on the agenda			£ -	£ -	£ -
Sub total of standard bacs				£ 1,302.20	£ 14,934.62	£ 16,266.82

Direct debits/charges

direct debit	P245	Crown	Sport & Leisure	Gas at pavilion 29/7-29/8/25	£ 7.14	£ 142.80	£ 149.94
direct debit	P241	Sage	Administration	Accounting and payroll software monthly subscription	£ 8.87	£ 44.35	£ 53.22
direct debit	P246	British Gas	Sport & Leisure	1-31/8/25 Elec at Pavilion	£ 32.85	£ 657.14	£ 689.99
direct debit	P248	Tomato Energy	Street Lighting	street light energy mpan 1013095179039 1/7-31/7/25	£ 1.47	£ 29.33	£ 30.80
direct debit	P247	Tomato Energy	Street Lighting	street light energy mpan 1013095179260 1-31/8/25	£ 82.00	£ 410.02	£ 492.02
direct debit	P249	Tomato Energy	Street Lighting	street light energy mpan 1050000291789 1-31/7/25	£ 0.48	£ 9.66	£ 10.14
direct debit	P244	Buckinghamshire Council	Sport & Leisure	Monthly waste services for August	£ -	£ 38.55	£ 38.55
direct debit	P281	EE	Administration	Facilities manager mobile monthly fee	£ 4.70	£ 23.49	£ 28.19
Credit card	P198	Buckinghamshire Council	Sport & Leisure	Premises Licence annual fee	£ -	£ 70.00	£ 70.00
credit card direct debit	P203	Sipgate	Administration	council telephony charge	£ -	£ 25.00	£ 25.00
credit card direct debit	P204	Microsoft	Administration	monthly subscription, extra licence	£ 1.41	£ 7.08	£ 8.49
credit card direct debit	P205	Microsoft	Administration	online services monthly subscription	£ -	£ 10.30	£ 10.30
credit card direct debit	P206	ClickSend	Administration	auto top up of text message service for car scheme	£ -	£ 100.00	£ 100.00
credit card	P210	Post Office	PPP & Guide	Postage of PPP and volunteer event invitations	£ -	£ 13.92	£ 13.92
credit card	P211	Tesco	Administration	Refreshments for kids art competition presentation event	£ 9.33	£ 46.67	£ 56.00
credit card	P253	Amazon	Administration	ink for printer	£ 3.70	£ 18.39	£ 22.09
credit card	P254	Lloyds Bank	Administration	CC monthly fee	£ -	£ 3.00	£ 3.00
fee	P280	Unity Trust Bank	Administration	Bank charge	£ -	£ 13.80	£ 13.80
Sub total of direct debits & charges				£ 151.95	£ 1,663.50	£ 1,815.45	

TOTAL OUTGOINGS

£ 1,454.15	£ 16,598.12	£ 18,082.27
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Inter-account transfers

None in progress

£ -	£ -
£ -	£ -

CCLA Public Sector Deposit Fund

VAT	Net	Gross
£	£	£
£ -	£ 242.36	£ 242.36
£ -	£ 242.36	£ 242.36

Receipts received, paid into a NatWest account

R103	NatWest	Financial	reserve account interest August	VAT	Net	Gross
R104	NatWest	Financial	S106 account (Bellway and Croudace) interest August	£	£	£
				£	-	21.07
				£	£	21.07
				£	56.14	56.14
				£	-	77.21
				£	£	77.21

Receipts received, paid into Unity account

Company/Name	Cost Centre	Description	VAT	Net	Gross
21/08/2025 Party in the Park	Events	Cross charge of litter picking after Party in the Park	£	-	61.05
22/08/2025 The Village Swan	PPP & Guide	Advertising in PPP edition 145	£	11.67	58.33
26/08/2025 House of Worship	Sport & Leisure	July hire of pavilion	£	14.67	73.33
29/08/2025 P&I UFC	Sport & Leisure	July hire of pavilion	£	20.67	268.33
02/09/2025 Board Games Group	Sport & Leisure	July hire of pavilion	£	12.38	61.87
02/09/2025 Repair Café	Sport & Leisure	July hire of pavilion (see below re overpayment)	£	6.28	31.38
06/09/2025 Dawn Tate	Allotments	Allotment tenancy and PAA subscription plus outstanding balance from last year	£	-	23.00
15/09/2025 Sam Jones	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
10/09/2025 Steve Brophy	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
10/09/2025 Patricia Wheeler	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
12/09/2025 Charlotte Kingston-Rayes	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
08/09/2025 David and Joan Lee	Allotments	Allotment tenancy and PAA subscription	£	-	9.00
08/09/2025 Sports Therapist	PPP & Guide	Advertising in PPP edition 146	£	5.00	25.00
08/09/2025 Brian Brooks	Allotments	Allotment tenancy and PAA subscription	£	-	72.00
08/09/2025 Creasey and Co	PPP & Guide	Advertising in PPP edition 146-149	£	21.00	105.00
08/09/2025 Com Church	Sport & Leisure	August hire of pavilion	£	9.17	45.83
08/09/2025 Richard Moule	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
09/09/2025 Irvinghoe Lettings	PPP & Guide	Advertising in PPP edition 146-149	£	12.00	60.00
09/09/2025 Nicola Petty	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
09/09/2025 Zest Yoga	Sport & Leisure	August hire of pavilion	£	-	33.00
10/09/2025 Jane Pearce	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
10/09/2025 Marjory Rankin	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
11/09/2025 Neil Douglas	Sport & Leisure	August hire of pavilion	£	90.00	450.00
12/09/2025 Rachel McGuire	Allotments	Allotment tenancy and PAA subscription	£	-	27.00
12/09/2025 Mark & Fiona Anderson	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
12/09/2025 P&I JFC	Sport & Leisure	July hire of pavilion	£	4.13	20.62
12/09/2025 P&IJFC	Sport & Leisure	August hire of pavilion	£	-	82.50
15/09/2025 Lisa Killick	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
15/09/2025 Jacky & Grahame Jones	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
15/09/2025 Tyre Changers	PPP & Guide	Advertising in PPP edition 146-149	£	18.00	90.00
15/09/2025 Rob Spiller	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
15/09/2025 Carol & David Nice	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
15/09/2025 Keith Richardson	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
16/09/2025 Felicity Hildreth	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
16/09/2025 Travel Impressions	PPP & Guide	Advertising in PPP edition 146-149	£	23.40	117.00
17/09/2025 Sally Stafford	Allotments	Allotment tenancy and PAA subscription	£	-	9.00
17/09/2025 Sarah Jones	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
17/09/2025 John & Annie Stack	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
19/09/2025 Buckinghamshire Council	Precept	Second half precent	£	-	92,700.00
21/09/2025 Town Lands Charity	Grants Received	Grant towards defibrillator project	£	-	1,500.00
18/09/2025 Leonard Cox	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
18/09/2025 Annette Bembridge	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
18/09/2025 Mark Hurst	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
18/09/2025 Mike Reilly	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
18/09/2025 Yoga with Molly	Sport & Leisure	August hire of pavilion	£	-	49.50
19/09/2025 Jacky Woodhead	Allotments	Allotment tenancy and PAA subscription	£	-	9.00
19/09/2025 Julie Wills	Allotments	Allotment tenancy and PAA subscription	£	-	72.00
19/09/2025 Sarah Bilyard	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
23/09/2025 Norman Greig	Allotments	Allotment tenancy and PAA subscription	£	-	18.00
23/09/2025 Mrs Shizuko Hickman	Allotments	Allotment tenancy and PAA subscription	£	-	54.00
22/09/2025 John Lowe	Allotments	Allotment tenancy and PAA subscription	£	-	72.00
22/09/2025 Jeff Turney	Allotments	Allotment tenancy and PAA subscription	£	-	36.00
22/09/2025 Ingrid and Terry Gresty	Allotments	Allotment tenancy and PAA subscription	£	-	54.00

£248.37 £96,863.74 £97,112.11

TOTAL INCOMINGS

£248.37 £97,183.31 £97,431.68

Income Pending/Debtors summary:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
06/09/2025	Appliance Professor	PPP & Guide	Advertising in PPP edition 146	£ 5.83	£ 29.17	£ 35.00
06/09/2025	Green Room	PPP & Guide	Advertising in PPP edition 146	£ 5.83	£ 29.17	£ 35.00
06/09/2025	Windmill Preschool	PPP & Guide	Advertising in PPP edition 146-149	£ 21.00	£ 105.00	£ 126.00
06/09/2025	Tring Yoga Studios	PPP & Guide	Advertising in PPP edition 146-149 - potentially no longer operating by this particular instructor	£ 12.00	£ 60.00	£ 72.00
06/09/2025	Village Swan	PPP & Guide	Advertising in PPP edition 146	£ 11.67	£ 58.33	£ 70.00
06/09/2025	Claire Wingrove & James Twitchin	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Louise Hunter	Allotments	Allotment tenancy and PAA subscription	£ -	£ 36.00	£ 36.00
06/09/2025	Plot 18 - tbc	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Nick Moran	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Nicholas Butler	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Geoff Bratt & Flora Dent	Allotments	Allotment tenancy and PAA subscription	£ -	£ 54.00	£ 54.00
06/09/2025	Della Fenton	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Plots 34, 37 and 41 - tbc	Allotments	Allotment tenancy and PAA subscription	£ -	£ 54.00	£ 54.00
06/09/2025	Caroline Lambert	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Eve Greenow & Matthew Harrow	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Bianca Brown	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
06/09/2025	Tanya Creasey	Allotments	Allotment tenancy and PAA subscription	£ -	£ 18.00	£ 18.00
08/09/2025	P&I UFC	Sport & Leisure	August hire of pavilion	£ 90.83	£ 924.67	£ 1,015.50
08/09/2025	Board Games Group	Sport & Leisure	August hire of pavilion	£ 12.38	£ 61.87	£ 74.25
08/09/2025	I&PUCC	Sport & Leisure	August hire of pavilion	£ 85.60	£ 428.00	£ 513.60
22/09/2025	HMRC	VAT Return	1-31/8/25	£ 637.39	£ -	£ 637.39

TOTAL INCOME PENDING £ 1,424.79 £ 291,292.88 £ 292,717.68

Summary of those in credit with the parish council:

Repair Café (overpaid invoice) £ - £ 28.34 £ 28.34

Summary of accounts where the parish council is in credit:

None £ - £ - £ -

Bad debt risk:

None £ - £ - £ -

Funds/grants held by third parties until fulfilment:

Buckinghamshire Council Grant Community Board grant for equipment for the repair café - items now procured and funding claim submitted. Awaiting payment. £ - £ 942.79 £ 942.79

Commitments:

	Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.	tbc	£	-
	IAC Ltd	Administration	3-year long-term agreement for internal audit 2023-4, 2024-5 and 2025-6	£ 79.00	£ 395.00	£ 474.00
	Pitstone Memorial Hall Charity	Grants	Grant towards the transfer fees of the strip of covered walkway (they've not been billed)	£ -	£ 750.00	£ 750.00
credit card direct debit	P240	Siggate	council telephony charge	£ -	£ 25.00	£ 25.00
credit card direct debit	P242	Microsoft	monthly subscription, extra licence	£ 1.41	£ 7.08	£ 8.49
credit card direct debit	P243	Microsoft	online services monthly subscription	£ -	£ 10.30	£ 10.30
credit card	P271	Care Check	DBS check for car scheme driver	£ 2.00	£ 10.00	£ 12.00
credit card	P274	Garage Door Workshop Ltd	Supply 3 x Hormann HSE4BS garage door remote controls for pavilion	£ 42.00	£ 210.00	£ 252.00
credit card	P276	Currys	Microwave for pavilion	£ 20.00	£ 100.00	£ 120.00
credit card	P277	Tring Brewery	Refreshments for volunteers event	£ 7.60	£ 38.00	£ 45.60
credit card	P278	Tesco	Refreshments for volunteers event	£ 6.95	£ 34.78	£ 41.73
credit card	P279	Woodz Pizza	Refreshments for volunteers event	£ -	£ 324.50	£ 324.50

£ 158.96 £ 1,904.66 £ 2,063.62

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
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National Trust Buckinghamshire Council	Pitstone Hill S106	Compensation for loss of rag pit - January 2026 See S106 summary on Bank Reconciliation for details of various provisions	£ 200.00
			£ -