

# PITSTONE PARISH COUNCIL

Minutes of the Meeting of Pitstone Parish Council held on 25 September 2025  
at Pitstone Pavilion commencing at 7.30pm

## General Matters:

### 154/25 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chair), Cllr Mrs Nash (Vice Chair), Cllr Saintey, Cllr Mrs Crutchfield, Cllr Weber, Cllr Dr Frearson, Cllr Cattermole and Cllr Blunt and plus the Parish Clerk - Mrs Eagling.

2. Apologies & Absence

It was **RESOLVED** to accept apologies for absence from: Cllr McCarthy (ill health) and Cllr Hawkins (work commitment).

It was also **RESOLVED** to accept apologies for absence from Buckinghamshire Councillor P Brazier.

3. Others present

Buckinghamshire Councillor C Poll. One member of the public throughout plus 7 members of the public in attendance for the discussion in relation to school bus provision to Cottesloe.

### 155/25 CO-OPTION OF PARISH COUNCILLOR(S)

One vacancy remains, which has been advertised via the website, social media and Pitstone Parish Post. No applications received this month.

### 156/25 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- The Clerk expressed the usual pecuniary interest in the overtime, which is approved by the staffing committee, and the clerk never has a vote.
- No other declarations nor dispensations were received.

### 157/25 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

It was **RESOLVED** to pull forward the agenda item relating to the concerns expressed by year 7 parents of Cottesloe School regarding the Buckinghamshire Council Home-to-School Transport.

The 7 members of the public in attendance, which included 3 of the children affected by the concerns, addressed the council to explain their concerns.

Buckinghamshire Councillor Poll responded to their queries and advised that the Head of Service had responded to him to explain that their concerns were being taken seriously and an extra bus stop had been introduced. They were currently working on reviewing this contracted service as a whole and once complete, BC will share the results with parents. The review will include checking the walking routes to the bus stops to ensure they meet the safe walking route criteria. It was noted that any changes would require a lead in time that ensures all parents and students are aware of pick-up points and timings of the route and, if required, new bus passes would also need to be issued.

Councillor Poll advised that no action was required from the Parish Council. He would keep the Parish Council advised of any developments.

The members of the public thanked both the Parish Council and Councillor Poll for their time and departed the meeting.

No other questions were tabled from the public gallery.

### 158/25 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

- Buckinghamshire Councillor Chris Poll provided an update on the Local Plan Consultation.
- Cllr Saintey enquired why the bin app had been terminated and Councillor Poll agreed to investigate as he hadn't been aware.

- It was noted that Buckinghamshire Council had issued (via leaflet drop to the village) a helpful timetable for the public bus to Tring station.
- It was noted that Councillor Poll was trying to investigate the extent of the 'maintenance' works required for Marsworth Road.
- A query was raised regarding the length of time BC are taking to determine S106 grant applications and Councillor Poll advised that this was primarily due to staff shortages, but he recognised that the situation was far from ideal.

#### **159/25 MINUTES OF THE MEETING held on 21/8/25**

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 21 August 2025 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

#### **160/25 CLERK'S REPORT ON MATTERS ARISING**

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This information is provided to keep members of the public up to date on the various ongoing matters.

##### 1. Where third parties are responsible

- Castlemead Highways Issues:
  - BC and TW liaising. Phase V of Castlemead & business park remain outstanding with TW/BC. Legal issue re parcel of land ownership to be resolved before can progress. BC have recently attended another snagging meeting with TW and the adjacent developers.
  - Castlemead Lighting: BC converted existing lighting to LED & installed columns that were missing/incorrectly installed. BC has confirmed that they still intend to then transfer the residential columns to the parish council once works complete. No visibility yet of process/timescale.
- Castlemead Public Open Space Phase III: TW to transfer to BC. Complications arising from legal charge in favour of Sancem Group which have yet to be resolved and classified as exempt disposals by TW/Sancem.
- Croudace/Buckinghamshire Council holding £10k of funds for "Sustainable Community Transport and Dial-a-Ride" arising from Rushendon Furlong development (to be spent by 2027)
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways prior to PPC adopting lighting. Section 38 agreement not currently adopted to enable transfer.
- NKH replacement car park: Illuminated car park will pass to the parish council along with the MUGA in due course.
- NKH MUGA: BC liaising with NKH. 6-month period to lodge an appeal against the BC planning decision expired 6/8/24. BC confirmed that they are instructing their Legal Team to write to NKH formally regarding non-compliance with the MUGA requirements and plans to remedy the situation. PPC has been requesting a meeting with BC to discuss, date to be advised.
- NKH lighting: internal lighting will transfer to their management company. PPC will adopt the replacement column on Vicarage Road once BC agree that the site remedials have been completed.
- NKH provided £216,584 of sports and leisure funding to Buckinghamshire Council. Review once information available from Town Lands Charity and Pitstone Memorial Hall Charity etc.
- NKH community areas / conversion to residential: NKH withdrawn one application relating to the restaurant/café area. The other planning application relating to the day nursery remains outstanding with BC.
- NKH open space: Transferring to "Ravensmoor (Pitstone) Management Co Ltd" and not Pitstone Parish Council.
- NKH to (a) repair the hole in their hedge to the toddler play equipment & arrange for this hedge to be cut (NB: NKH have not yet confirmed they will carry out this work) (b)

advise about replanting the hedgerow to the open space (if replanted, the parish council has agreed to protect with a section of green plastic mesh fencing).

- NKH replacement woodland: query outstanding with BC re replacement of deceased trees
- TW investigating balancing pond transfer issues, along with fence remedials. TW considering re-opening discussions with Network Rail re transfer of main parcel of land.
- TW own the trees blocking the light by Meadow Lane – written to TW requesting remedials and provided the land registry docs.
- Land off Westfield Road/'The Mounds': with Taylor Wimpey.
- Buckinghamshire Highways Issues (Buckinghamshire Councillors aware of all issues). The parish council continues to chase BC for resolution:
  - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024/25) LAT will re-inspect. Not currently on their priority list.
  - Collapsed footpath in Queen Street LAT will reinspect, not currently on their priority list unless deteriorated further, & failed footpath at far end of Glebe Close LAT advised this has been fixed – on work list but outstanding with no eta.
  - Marsworth Road speed humps – BC hoping to add to capital maintenance program.
  - Westfield Road (Marsworth Road to village gates) – Jan 2025 BC advise that this is now on the Capital Maintenance list for extensive resurfacing which they hope will be carried out within the next 12-24 months.
  - Cheddington Road repeater signs –Discussions continue with BC and escalated to Bucks Councillors. LAT will revisit and advise, not on their priority list as not remedial, children's signs displayed here.
  - Pedestrian safety under Cheddington Road railway bridge – BC arranging to side out under the bridge & repaint the markings down one side. LAT will chase the appropriate team. It is being scheduled in conjunction with other remedial works by the bridge to deal with the water running off the bridge/railway which pools by the bridge and brings down debris.
  - Pedestrian safety by Windsor Road play area – BC arranging for installation of staggered chicane fence panels at the end of the footpath. They have attended to measure and mark up. Neighbouring resident submitted correspondence which was discussed at the meeting.
  - Signage: replacement sign (excluding canal cruises) for Cooks Wharf turning to be supplied, replacement cul-de-sac sign for Chequers Lane to be supplied; additional cycle path signs for Westfield Road to be supplied; replacement lighting for sign on Westfield Road roundabout following collision to be supplied; repaint 30 roundel in Vicarage Road.
  - Marsworth Road roundabout planters – continue to seek to find permanent solution with BC. Commercial sponsorship available via MarketingForce should any commercial companies wish to pursue.
  - Replacement of broken fencing along Brook Lane BOAT – on list but no eta.
  - Tree works in Old Farm outstanding.
  - Installation of painted cycle path decals in respective paths by the bus stops on Westfield Road and at the maintenance gates into the Local Wildlife Site. LAT will chase up the appropriate team to see if it can be installed whilst the weather is favourable.
  - Resurfacing of section of Stocks Road – to be reviewed four times per year
  - Rushendon Furlong, Vicarage Road and Durham Road nameplates to be replaced.
- Safety Scheme works along Marsworth Road: roundabout to Rushendon Furlong – pending.
- Cycle improvements to Tring station (HCC/CRT/BC): Taylor Wimpey did not raise any objections to the alternative provision for improvements to the canal path route. HCC

will be progressing this with the Canal and Rivers Trust over the next 1-2 years (2025-2027).

- Pitstone Memorial Hall Charity: PMH investigating car park issues with NKH; Land Registry raised queries re transfer of the strip of land.
- Traffic speeds: SID manufacturer will revert to the parish council once resolved technical issues to make the units more mobile.
- Pitstone Town Lands Charity – working with their charity advisors and will respond to the parish council in due course. Advised in December 2024 that they were not yet in a position to respond to the Parish Council.
- Buckinghamshire Council Open Space – with BC legal and property departments, but the project is now moving forward again. Any letting of land longer than 7 years needs to be approved by full BC council, currently estimated for their December 2025 meeting for consideration. Thereafter official notices need to be published, and consultation carried out, so a potential conclusion later in 2026.
- Buckinghamshire Council / Hertfordshire Council Footpath from Westfield Road to College Lake along Upper Icknield Way – included on BC & HCC Cycling and Walking Infrastructure Plans for consideration if funding becomes available.
- Buckinghamshire Council / Hertfordshire Council engineered cycle path from Westfield Road to Tring Station along Northfield Road – a ‘corridor’ between Pitstone and Tring in both the Herts and Bucks Cycling and Walking Infrastructure Plans for consideration if/when funding becomes available.
- Buckinghamshire Council CCTV policy and joint working proposals – awaiting final details of any offer and costs from BC.
- Brook – BC advised that riparian responsibilities lie with the adjacent landowner on either side. Advise BC Flood Management Team of any issues, they will assess and if they agree that maintenance works or vegetation clearance are required, they will send letters to the riparian owners of the watercourse to remind them of their responsibilities.
- Substation on Westfield Road/Harlech Road: GTC declined to remove graffiti as not offensive or derogatory. Monitor and provide additional information if required.
- Planning Inspectorate Consultation WA0210001 Grand Union Canal Transfer – potential first planning consultation (prior to applying for a DCO) is expected to take place early next year. Possible treatment works at Slapton not now progressing (alternative site at Great Brickhill selected).
- Anglian Water: To resolve sewage issues at the junction of The Pightle and Vicarage Road. Response Circulated electronically “This is currently sat on the risk log and the IMR team who will review this accordingly based on the risk factor of the issue at hand. If the residents experience any further blockages, please advise them to call Anglian Water for a technician to attend and clear the issue, as well as assess to see if the situation has deteriorated. Due to the volume of work the IMR team receives, various impacts and risk factors have to be considered when reviewing repairs, so there is no set time frame that can be provided.” Asked both resident and LAT to report all issues & keep a detailed log so the parish council can collect the logs in 3m time (ie start of October) and revert back to Anglian Water.

## 2. Within the scope of the parish council:

- PAA – long term aspiration for additional allotment land within the parish.
- Hedgehog Highway Surrounds – Still plenty of units for sale.
- Parish council representation on Pitstone Memorial Hall Charity – outstanding.
- Grants Awarded:
  - PMH transfer of walkway, awaiting completion by Land Registry, not yet paid.
  - 1<sup>st</sup> Ivinghoe & Pitstone Scouts, replacement tents, grant paid and awaiting fulfilment (6m deadline = December)
- BMKALC EAP – awaiting invoice to confirm re-enrolment.
- Planned preventative structural testing x 15 columns – complete.
- Bellway LEAP - Transfer completed and dated 22/5/25. Submitted to Land Registry whose lead time is currently 20 months, so no response anticipated until January 2027. Replacement signage – in progress.
- Legend on a Bench, Suicide Prevention Awareness – PRS/Legend on the Bench plan to install and reveal on 2/10/25 at 1.30pm (Cllr Nicholls attending).
- Replacement benches for the Recreation Ground – review in December 2025.
- Replacement slats for vandalised memorial bench – on order.
- Noticeboard maintenance – scheduled at the end of the summer.

- Car Scheme recruitment drive leaflet drop – pending.
- Christmas illuminations – in progress.
- S106 Sport and Leisure Contributions – in discussion with BC.
- Allotment tenancy renewals for 2025-26 – in progress.
- Public Access Defibrillators – last two locations in progress. Order placed. Awaiting delivery and installation.
- Please refer to Sport & Leisure Committee minutes for full list of S&L related matters.

#### 161/25 CORRESPONDENCE

- The list of correspondence received was noted.

#### Committee Matters:

#### 162/25 PLANNING COMMITTEE AND RELATED MATTERS

This section of the meeting was Chaired by Cllr Weber, Chair of the Planning Committee.

##### 1. Minutes

It was noted that no committee meeting had been held during the month, so no draft minutes were due.

##### 2. Application Consultations

None.

##### 3. Decisions notified by Buckinghamshire Council

- 2 The Pightle; 25/02084/APP; garage conversion with changes to fenestration and proposed driveway hammerhead: Approved by Buckinghamshire Council.
- 56 Vicarage Road; 25/02094/APP; Part single and part two storey front extension: Approved by Buckinghamshire Council.
- 9 Icknield Gardens; 25/01805/APP; Householder application for loft conversion with rooflights to front, side and rear: Approved by Buckinghamshire Council.
- 13 Rushendon Furlong; 25/02144/APP; Householder application for demolition of conservatory. Erection of single storey rear extension. Raising of the eaves and roof of existing garage. Changes to fenestration: Approved by Buckinghamshire Council.
- Little Barley End on Stocks Road; 25/00233/APP; demolition of existing dwelling and outbuildings, and erection of replacement self-build dwelling and garage with associated car parking and landscaping: Refused by Buckinghamshire Council.
- 4 Albion Road; 25/02120/APP; Insertion of dormer window with loft conversion, and change of roof form from hipped to gable with the insertion of 3 rooflights and single storey porch extension: Refused by Buckinghamshire Council.

##### 4. Appeals with the Planning Inspectorate

Land adjacent to The Duke of Wellington Public House, Cheddington Road, Marsworth; 24/02222/AOP; Appeal ref: 25/00019/REF; Planning Inspectorate Ref: APP/J0405/W/25/3363581; Outline planning application with all matters reserved except access and layout for the erection of 9 dwellings with associated parking and access.

##### 5. Applications outstanding with Buckinghamshire Council

Land Adjacent to Allotment Gardens (nursery site only), Land to the rear of 87 Marsworth Road (5 dwellings), Land to the rear of 12 Queen Street (3 dwellings), redevelopment of Pitstone Quarry (minerals and waste planning application with both BC and HCC); 138 Vicarage Road; Land North of Glebe Close (up to 100 houses) and 2 Railway Cottages on Cheddington Road.

##### 6. ONH Parish Council Planning Training 24/9/25

Cllr Mrs Nash provided feedback from the above training session including the implications of reclassification of some green belt to grey belt.

##### 7. Buckinghamshire Council's Draft Local Plan Consultation

It was **RESOLVED** to convene a separate planning committee meeting on Thursday 16 October 2025 at 7.30pm at the Pavilion to discuss and determine the response to submit.

It was further **RESOLVED** to publicise this important consultation via the website, social media and Pitstone Parish Post.

## 163/25 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

### 1. Minutes

It was **RESOLVED** to note receipt of the draft minutes arising from the committee meeting held on 11/9/25. It was noted that no matters had been referred to full council.

### 2. BC Community Board grant for support for the Repair Café

The monitoring report, invoice and supporting materials have been submitted to Buckinghamshire Council for payment.

### 3. Windsor Road Slide

Awaiting approval for the release of Section 106 funds from Buckinghamshire Council, who have advised that applications may not now be considered until their November council meeting. See earlier comments from Buckinghamshire Councillor Chris Poll re staffing delays.

### 4. Emergency works at Pavilion

- It was **RESOLVED** to accept the quotation from Ambivent of £591 + VAT per pump, to replace two heat pumps that have failed at the pavilion and are preventing the heating from being switched back on.

- It was **RESOLVED** to replace the failed emergency light in the kitchen.

### 5. Step 6 meeting with P&IUFC

It was noted that a meeting had taken place with the Club on 22/9/25 and the recommendations arising would be included on the 30/10/25 agenda for consideration by full council.

## 164/25 STAFFING COMMITTEE AND RELATED MATTERS

This section of the meeting was Chaired by Cllr Blunt, Chair of the Staffing Committee.

### 1. Minutes

It was **RESOLVED** to note receipt of the draft minutes arising from the committee meeting held on 18/9/25. Consideration was given to the following matters that had been referred to full council:

- It was noted that the committee recommended a 10% uplift in staffing expenditure for the budget planning purposes and **RESOLVED** to include this within the next draft.
- It was noted that the committee recommended exploring a different food option for the volunteer thank you event in January and **RESOLVED** to investigate the possibility of fish/sausage and chips.

### 2. September Volunteer Thank You Event (12/9/25)

The evening was well received by those in attendance. See above comment re consideration of an alternative meal offering for the next event.

## Charity Matters:

### 165/25 PITSTONE PARISH CHARITY

It was **RESOLVED** to note receipt of the draft minutes arising from the charity meeting held on 18/9/25. £8,400 of Step-Up Grants had been awarded across 5 applicants. It was noted that no matters had been referred to the Parish Council as Local Authority.

### 166/25 PITSTONE RECREATION GROUND CHARITY

It was **RESOLVED** to note receipt of the draft minutes arising from the charity meeting held on 11/9/25. It was noted that no matters had been referred to the Parish Council as Local Authority.

It was noted that there had now been some progress with the submission of the transfer to Land Registry, which was welcomed.

## Working Group Matters:

### 167/25 YOUTH CAFÉ

#### 1. Risk Assessment

- It was **RESOLVED** to accept the updated youth café risk assessment submitted by the Café Manager.

2. Youth Work Assistant

It was **RESOLVED** not to increase the number of paid hours available at present. This may be reviewed again for the next academic year if necessary.

3. Bespoke Training from Buckinghamshire Council

It was **RESOLVED** to consider this once the actual details are provided by BC, rather than just an outline/estimate.

**168/25 NEIGHBOURHOOD PLANNING**

- It was noted that the next meeting with ONH was being scheduled and **RESOLVED** to request dates in October.
- It was noted that MP Laura Kyrke-Smith had advised she would attend the 30/10/25 parish council meeting to discuss the withdrawal of funding for neighbourhood plans as well as provide a general update.

**Other Matters:**

**169/25 BC DEVOLVED SERVICES**

- It was noted that no event signage applications had been received this month.
- It was **RESOLVED** to accept the quotation from Ross Lawry Agricultural Services of £240 + VAT for the removal of the dead tree from the BOAT between Queen Street and Grange Road.

**170/25 PITSTONE HILL**

It was noted that the National Trust now wish to re-engage with the Parish Council regarding the Pitstone Hill Agreement. They have taken legal advice and are now able to meet with the Council. The Parish Council is waiting for a revised date for the meeting from the National Trust.

**171/25 HIGHWAYS AND RIGHTS OF WAY**

1. Pitstone and Ivinghoe Safety Scheme (Westfield Road to Roundabout)

It was noted that the Parish Council was waiting for Buckinghamshire Council to investigate initial designs, timescales and any updated costs. BC had advised that some highway remedial works needed to be carried out in that section before any plans could be confirmed, and the Parish Council is waiting for an explanation about the extent and timescale of these works. Works to be funded by Nicholas King Homes S106 payment.

Buckinghamshire Councillor Poll requested a further copy of the correspondence be sent to both Cllr Poll and Brazier to see if they could assist.

2. Local Wildlife Site Parking

Waiting for response from Bidwell's, who are acting on behalf of Taylor Wimpey. They will liaise with TW and the tenant farmer and respond to the parish council in due course.

**172/25 ALLOTMENTS**

1. Water Tap Installation

The National Trust (NT) has responded and requested further additional information. Cllr Dr Frearson is assisting the Allotment Association to obtain the necessary quotes and information so that a response can be submitted in due course.

2. Tenancy Renewals for 2025-26

It was noted that 4 plots have chosen not to renew, and these will be offered to the next individuals on the waiting list. 16 payments and 24 agreements currently outstanding.

It was **RESOLVED** to approve the transfer of the subscription element to Pitstone Allotment Association (£296 for this year's membership plus £5 provided by a tenant that had been outstanding = £301).

**173/25 OTHER MATTERS**

1. Moving to .Gov

Full proposal to be submitted to the Parish Council for the next meeting.

2. Water Quality Monitoring Scheme for the Whistle brook

It was noted that Ivinghoe Parish Council had agreed to table a discussion regarding the above on their 6/10/25 meeting agenda. Update to be provided at the October parish council meeting.

3. Pitstone Parish Post (PPP)

It was **RESOLVED** to approve the Parish Council submission for the upcoming edition of the magazine, with the addition of an article relating to the Buckinghamshire Council Draft Local Plan consultation.

4. Remembrance

- It was **RESOLVED** to display the 4 silent soldiers with poppies at their feet for the two weeks prior and two weeks after Remembrance.
- It was **RESOLVED** to ask Pitstone Memorial Hall Charity to display the Parish Council wreath for the same period, and to display the other council wreath at the pavilion for the same period.
- It was **RESOLVED** to purchase a wreath with logo area (£25) from the RBL Poppy Shop to lay during the church service, and to make a donation of £150.00 in lieu of a fresh wreath.

5. Parish Online

It was **RESOLVED** to renew the annual membership to Parish Online mapping software (£90 + VAT which includes the £15 early adopter discount).

6. Gardening

It was **RESOLVED** to try and identify a gardening contractor with suitable public liability insurance to tend to various works for the parish council including the shrub beds in the Tun Furlong play area. Quotes to be considered at a future meeting.

**174/25 POLICIES**

1. IT Policy

It was noted that council required a new IT policy to comply with the audit regulations for 2025-26. Cllr Nicholls is drafting for the next council meeting, utilising the existing IT Manual and the draft IT Policy supplied.

**175/25 ISSUES RAISED BY MEMBERS OF THE PUBLIC**

- Home-to-School transport had been discussed earlier in the evening.
- Apart from items listed under reports, residents had raised no further requests this month.
- It was noted that no further matters had been raised by residents for inclusion on the next agenda.

**Financial Matters:**

**176/25 GENERAL FINANCIAL MATTERS**

1. Staff Overtime

It was **RESOLVED** to ratify the staff overtime for the month (25 hours of overtime for the Clerk and 9.25 hours for the Parish Assistant), approved by the staffing committee and to be included in the September payroll.

2. VAT Return

It was noted that the VAT returns for 1-30/8/25 (£637.39) had been submitted to HMRC, who would refund this sum to the parish council.

3. Financial Summaries and Expenditure

- It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council, and Cllr Blunt was granted authority to sign the bank reconciliations and statements.
- It was **RESOLVED** to note receipt of the monthly financial summary, reconciliations/debtor/creditor information, confidential payroll summary, allotment and pavilion monthly summaries and the budget monitor.

4. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

#### 5. Asset Register / Insurance / Write Off

It was noted that 2 additional defibrillators with cabinets had been added to the insurance policy (no additional premium arising). The asset register had been updated accordingly and provided for signature.

No write-offs applicable.

#### 177/25 BUDGET 2026-27

- The draft 3-year budget was considered.
- For the next draft, it was **RESOLVED** to include:
  - A provision towards match funding for Step 6 grant applications.
  - 10% salary budget uplift.
  - To seek estimates for the replacement of the wooden fencing around the recreation ground and land at The Crescent
  - To seek estimates for an outdoor table tennis table
  - To clarify if any replacement noticeboards would be required.

### Reports & Other:

#### 178/25 REPORTS

- It was noted that 1 faulty streetlight had been reported to Taylor Wimpey for resolution. No other street light issues identified.
- To note fallen tree (edge of Hever Close kicking area) and camp (kids built over summer holidays but now in poor state of repair, close to Rockingham Close) reported to Taylor Wimpey for remedial action.
- The feedback from the BC Planning Forum 25/9/25 was noted.
- It was noted that the bus company had raised concerns re the canopy of the trees along Marsworth Road and **RESOLVED** to approach the landowner.
- No other reports were presented.

#### 179/25 OTHER

##### 1. Date and Time of Next Meeting

The next full council meeting will be held on 30/10/25 at 7.30pm.

##### 2. The following items were noted for inclusion on the agenda:

- Presentation from MP Laura Kyrke-Smith.
- 2nd pass of budget & any other initiatives costed, including review of fees and charges.
- Quarterly grant consideration agenda item.
- Determine food offering for volunteer event in January.
- Setting of forthcoming years meeting dates.
- Discussion re P&IUFC, advertising panel proposals, occupational licence amendments and Step 6 ambitions.
- Ashridge Committee report.
- No other agenda items were requested.

##### 3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 30/10/25, 27/11/25 and 8/1/26.
- Sports and Leisure Committee meetings: 9/10/25, 13/11/25, 11/12/25.
- Staffing Committee: 3/2/26
- Volunteer Thank You Event: 15/1/26.
- Recreation Ground Charity: after the sports & leisure committee meetings in September, January and May.

- Step-up grant application deadlines: end May, end August, end November and end February.
- Step-up grant panel/parish charity meeting dates: 18/12/25.
- PPP Publication dates: April, July, October, and January.
- BC Parish Liaison meetings: 8/10/25.

The public meeting closed and Buckinghamshire Council C Poll plus one member of the public departed.

In accordance with The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press were excluded from the remainder of the meeting due to the confidential/sensitive nature of the business to be transacted.

**180/25 SECTION 106 SPORT AND LEISURE CONTRIBUTION**

The information provided by Buckinghamshire Council was considered. It was **RESOLVED** to respond to Buckinghamshire Council with some draft suggestions. It was also **RESOLVED** to seek meetings with potential partners within the village.

**181/25 CLOSURE OF THE MEETING**

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 21.55.

Signed

*D Nicholls*

Date: 30/10/25

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Chairman