

PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held at Pitstone Pavilion on Thursday 12 February 2026 at 7.30pm

Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP
Tel: 01296 767261

Signed L Eagling
Date: 5 February 2026

A G E N D A

1. ATTENDANCE AND APOLOGIES

- To note attendance and apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the committee.

4. PRESENTATION BY DAVID COOK RE PADEL TENNIS COURT(S) ENQUIRY

Mr Cook to present to the committee and answer any queries.

5. HOUSEMOUSE 16/5/2026

- To consider the implications of the earlier installation of the big top (12th) and matters arising.
- To consider/approve the event application form and the request for a 1am finish (previously midnight).
- To approve the request/siting of a 20ft storage container at the site, associated terms and occupational licence arising.

6. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 11 December 2025 are a true and accurate record of the meeting.

7. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

8. CORRESPONDENCE

To note other correspondence received by the committee.

9. GROUND-KEEPING (ALL SITES)

To receive feedback from groundkeeper and approve any actions arising.

10. PAVILION MATTERS

1. Financial

To note receipt of the Pavilion monthly financial summary.

2. Car Parking

To note that the parish council is hoping to arrange a meeting with Network Rail.

3. Repairs and Maintenance

- To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.
- To consider the quotation for repair of the pot hole(s) in the car park.

4. Water

- To consider & note the annual reassurance water sample results – all results fine and no issues or actions were arising.
- To carry out/approve the annual review of the water treatment control system/records.
- To carry out/approve the annual review of legionella duty holder, responsible person and training requirements
- To consider/approve the draft Water Hygiene Management Policy.

5. P&I UFC

- To receive quarterly accounts from the club (for Sept to Nov period).
- To receive monthly update from the club.
- To receive update from the Club on the barrier installation and dug out amendments.
- To note update on pitch barrier infill panels and advertising, and determine actions arising.

6. P&I JFC

- To receive monthly update from the club.
- To confirm date for Presentation Day.

7. Taylor Wimpey

TW still to respond regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

8. Martyn's Law

To note updates and give consideration to the purchase of bleed kits for hirer use should the need arise.

9. Other

Consider change to management of front double doors.

11. OPEN SPACE MATTERS

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider the feedback regarding the mound/tunnel/slide in the Huck Tek playground and determine the actions arising.
- Annual playground inspections
 - To receive update from J Groom on timescales for ground works required in play grounds.
 - To note works completed by R Leonard Ltd and consider the remaining matters arising:
 - Consider quotations for replacement gate for Windsor Road
 - To note issue with bearings on blue roundabout in Tun Furlong and consider quotations.
 - To approve the revised quotation from Huck Tek Ltd for works in the Recreation Ground play space.
 - To determine if wish Huck Tek to assess the aerial runway to potentially prolong the life of the springs.
 - To consider the quotations for wet pour repairs to the see-saw in Windsor Road and the roundabout in Hever Close play areas.
 - To consider options re removal of graffiti from rear face of skate park.

12. POLICIES

- To approve the annual review of Pavilion Health & Safety Policy and Risk Assessment.

13. OTHER/REPORTS

- To note the vehicle collision damage at Pitstone Memorial Hall and receive update on access to the garage/store.
- To note any reports submitted to the committee.

14. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

15. FUTURE MEETINGS

- To note agenda items for 12 March 2026 meeting.
- To note that the 14 May and 10 December committee meetings have been cancelled.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from this meeting due to the confidential/sensitive nature of the business to be transacted. However the minutes will still be published to our website pitstone.co.uk so you can all keep up-to-date.

16. PAUL WINTON FITNESS

To consider the revised proposed contractual terms and determine matters arising.