

# **PITSTONE PARISH COUNCIL SPORTS AND LEISURE COMMITTEE**

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**NOTICE IS HEREBY GIVEN OF** the committee meeting  
to be held at Pitstone Pavilion on Thursday 13 November 2025 at 7.30pm  
Pitstone Pavilion, Marsworth Road, Pitstone, LU7 9AP      Signed   *L Eagling*    
Tel: 01296 767261      Date: 6 November 2025

## **A G E N D A**

### **1. ATTENDANCE AND APOLOGIES**

- To note attendance and apologies.

### **2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

To consider declarations & interests from committee members on matters to be considered at the meeting.

### **3. PUBLIC PARTICIPATION SESSION - QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS**

The public opportunity to put questions or provide information to the committee.

### **4. MINUTES OF PREVIOUS MEETING**

To resolve that the minutes of the previous meeting held on 9 October 2025 are a true and accurate record of the meeting.

### **5. CLERK'S REPORT ON MATTERS ARISING**

To note receipt of the report on ongoing matters. For information only.

### **6. CORRESPONDENCE**

To note other correspondence received by the committee.

### **7. GROUND-KEEPING (ALL SITES)**

To receive feedback from groundkeeper and approve any actions arising.

### **8. PAVILION MATTERS**

#### **1. Financial**

To note receipt of the Pavilion monthly financial summary.

#### **2. Car Parking**

- To note that the parish council is hoping to arrange a meeting with Network Rail.
- To consider annual review of pavilion car parking capacity available for external hire.

#### **3. Repairs and Maintenance**

To note the repairs and maintenance required during the month and/or being arranged and resolved to accept the associated costs.

#### **4. P&IUFC**

- To receive quarterly accounts from the club.
- To receive monthly update from the club.
- To receive update from the Club on the barrier installation and dug out amendments.

#### **5. P&IJFC**

To receive monthly update from the club.

#### **6. Taylor Wimpey**

TW still to respond regarding the adjoining land, adoption of the balancing pond and/or fence remedials.

**7. Other**

- Paul Winton Fitness – To note discussions continue re potential fitness area.
- Draft Water Hygiene Management Policy – carry forward.

**9. OPEN SPACE MATTERS**

- To note remedial works undertaken during the month and approve remedial works required / all associated costs.
- To consider the quotations for elements of remedial works arising from the annual playground inspections and determine matters arising.
- To consider/approve the annual review of the Occupational Licence with I&PUCC re the training nets.

**10. POLICIES**

- To approve the annual review of Pavilion snow policy.

**11. OTHER/REPORTS**

- To approve renewal of annual subscription to Hallmaster (booking system).
- To note any reports submitted to the committee.

**12. REFERRAL TO FULL COUNCIL**

To determine any matters outside the terms of reference of the committee that require referral to full council.

**13. FUTURE MEETINGS**

- To note agenda items for December meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COMMITTEE MEETINGS  
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION  
YOU CAN ALSO REACH US AT ANYTIME VIA PHONE, EMAIL, SOCIAL MEDIA OR POST  
THE MINUTES WILL BE PUBLISHED TO PITSTONE.CO.UK**