

PITSTONE PARISH COUNCIL

Minutes of the Meeting of Pitstone Parish Council held on 29 January 2026
at Pitstone Pavilion commencing at 7.30pm

General Matters:

261/25 ATTENDANCE AND APOLOGIES

1. Council present

Cllr Nicholls (Chair), Cllr Mrs Nash (Vice Chair), Cllr R McCarthy, Cllr Mrs Crutchfield, Cllr Weber, Cllr Blunt, Cllr Hawkins and Cllr Cattermole plus the Parish Clerk - Mrs Eagling and the Parish Assistant, Stephen Davies.

2. Apologies & Absence

It was **RESOLVED** to accept apologies for absence from Cllr Saintey (annual leave), Cllr Dr Frearson (ill health) and Buckinghamshire Councillor P Brazier.

3. Others present

Buckinghamshire Councillor C Poll, PCSO Mike Coker and one member of the public.

262/25 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS FOR MATTERS TO BE CONSIDERED AT THE MEETING

- It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- The Clerk expressed the usual pecuniary interest in the overtime, which is approved by the staffing committee, and the clerk never has a vote.
- No other declarations nor dispensations were received.

263/25 THAMES VALLEY POLICE UPDATE

4 representatives from Thames Valley Police had hosted a Have Your Say event at the Pavilion between 6.30-7.30pm. Other than members and staff from the parish council, no members of the public attended to raise any concerns with TVP.

PCSO Mike Coker reassured those present that the 2 recent incidents reported in the media were both isolated incidents, between known parties, and there were no threats to the wider public.

PCSO Mike Coker provided the latest crime statistics for Pitstone. Over the preceding 5 months (from 1/9/25) there had only been 32 reports of interest to the community including 7 thefts and 1 residential burglary. Most reports related to suspicious people or vehicles. There had been a number of reports of riders of a couple of e:bikes / e:scooters without helmets.

Council agreed to re-issue reminders to the community that they can sign up for TVP Alerts.

PCSO Mike Coker was thanked for attending and departed the meeting to rejoin his patrol.

264/25 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

A member of the public raised a question about one of the incidents mentioned by TVP as they had not seen any media coverage. No further questions were tabled from the public gallery.

265/25 QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

Buckinghamshire Councillor Chris Poll provided updates on the Community Board, the Buckinghamshire Council budget (which is very tight this year) and advised that the recent call-for-sites has resulted in all category types being oversubscribed.

266/25 MINUTES OF THE MEETING held on 8/1/26

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 8 January 2026 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

267/25 CLERK'S REPORT ON MATTERS ARISING

This section provides updates on issues that are ongoing. Resolutions cannot be passed on items in this section of the agenda as insufficient detail will have been provided to councillors to satisfy the legal requirements, therefore minor updates will only be noted. This

information is provided to keep members of the public up to date on the various ongoing matters.

1. Where third parties are responsible

- Castlemead Highways Issues:
 - BC and TW liaising. Phase V of Castlemead & business park remain outstanding with TW/BC. Legal issue re parcel of land ownership to be resolved before can progress.
 - Castlemead Lighting: BC converted existing lighting to LED & installed columns that were missing/incorrectly installed. BC has confirmed that they still intend to then transfer the residential columns to the parish council once works complete. No visibility yet of process/timescale.
- Castlemead Public Open Space Phase III: TW to transfer to BC. TW to bring the land up to adoptable standard and submission to be made to Land Registry.
- Croudace/Buckinghamshire Council holding £10k of funds for “Sustainable Community Transport and Dial-a-Ride” arising from Rushendon Furlong development (to be spent by 2027)
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting within the development. BC to adopt internal highways prior to PPC adopting lighting. Section 38 agreement not currently adopted to enable transfer.
- NKH replacement car park: Illuminated car park will pass to the parish council along with the MUGA in due course.
- NKH MUGA: 6-month period to lodge an appeal against the BC planning decision expired 6/8/24. The Parish Council is waiting for a formal update from Buckinghamshire Council re their next steps. Preparing additional materials for Peter Brazier.
- NKH lighting: internal lighting will transfer to their management company. PPC will adopt the replacement column on Vicarage Road once BC agree that the site remedials have been completed.
- NKH provided £216,584 of sports and leisure funding to Buckinghamshire Council. Review once information available from Town Lands Charity and Pitstone Memorial Hall Charity etc.
- NKH community areas / conversion to residential: NKH withdrawn one application relating to the restaurant/café area. The other planning application relating to the day nursery remains outstanding with BC.
- NKH open space: Transferring to “Ravensmoor (Pitstone) Management Co Ltd” and not Pitstone Parish Council.
- NKH to (a) repair the hole in their hedge to the toddler play equipment (NB: NKH have not yet confirmed they will carry out this work) (b) advise about replanting the hedgerow to the open space (if replanted, the parish council has agreed to protect with a section of green plastic mesh fencing).
- NKH replacement woodland: query ongoing with NKH re replacement of deceased trees. Jan 26 they advise not yet received the report from the landscaper.
- TW investigating balancing pond transfer issues, along with fence remedials. TW considering re-opening discussions with Network Rail re transfer of main parcel of land.
- TW own the trees blocking the light by Meadow Lane – written to TW requesting remedials and provided the land registry docs.
- Land off Westfield Road/‘The Mounds’: with Taylor Wimpey.
- Buckinghamshire Highways Issues (Buckinghamshire Councillors aware of all issues). The parish council continues to chase BC for resolution:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program (eta 2024/25) LAT will re-inspect. Not currently on their priority list.
 - Collapsed footpath in Queen Street LAT will reinspect, not currently on their priority list unless deteriorated further.
 - Marsworth Road – Resurfacing being undertaken 20/1/26 for 10 nights.

- Westfield Road (Marsworth Road to village gates) – Jan 2025 BC advise that this is now on the Capital Maintenance list for extensive resurfacing which they hope will be carried out within the next 12-24 months.
- Cheddington Road repeater signs –Discussions continue with BC and escalated to Bucks Councillors. LAT will revisit and advise, not on their priority list as not remedial, children's signs displayed here
- Pedestrian safety under Cheddington Road railway bridge – BC now removed debris from under the bridge. Line markings outstanding.
- Pedestrian safety by Windsor Road play area – BC arranging for installation of staggered chicane fence panels at the end of the footpath.
- Signage: replacement sign (excluding canal cruises) for Cooks Wharf turning to be supplied, replacement cul-de-sac sign for Chequers Lane to be supplied; additional cycle path signs for Westfield Road to be supplied; replacement lighting for sign on Westfield Road roundabout following collision to be supplied; repaint 30 roundel in Vicarage Road.
- Marsworth Road roundabout planters – continue to seek to find permanent solution with BC. Commercial sponsorship available via MarketingForce should any commercial companies wish to pursue.
- Replacement of broken fencing along Brook Lane BOAT – on list but no eta.
- Tree works in Old Farm outstanding.
- Installation of painted cycle path decals at the maintenance gates into the Local Wildlife Site – completed – but those by the bus stops on Westfield Road remain outstanding.
- Resurfacing of section of Stocks Road – to be reviewed four times per year
- Rushendon Furlong, Vicarage Road and Durham Road nameplates to be replaced.
- BC Safety Scheme works along Marsworth Road: roundabout to Rushendon Furlong – pending investigation by Buckinghamshire Council.
- Cycle improvements to Tring station (HCC/CRT/BC): Taylor Wimpey did not raise any objections to the alternative provision for improvements to the canal path route. HCC will be progressing this with the Canal and Rivers Trust over the next 1-2 years (2025-2027). Jan 26 requested update from BC/HCC
- Pitstone Memorial Hall Charity: PMH investigating car park issues with NKH; Submission currently with Land Registry re transfer of the covered walkway.
- Traffic speeds: SID manufacturer will revert to the parish council once resolved technical issues to make the units more mobile.
- Pitstone Town Lands Charity – working with their charity advisors and will respond to the parish council in due course. Advised in December 2024 that they were not yet in a position to respond to the Parish Council.
- Buckinghamshire Council Open Space – BC presentation to full council apparently postponed. No new estimate supplied. Thereafter official notices need to be published and consultation carried out, so a potential conclusion later in 2026.
- Buckinghamshire Council / Hertfordshire Council Footpath from Westfield Road to College Lake along Upper Icknield Way – included on BC & HCC Cycling and Walking Infrastructure Plans for consideration if funding becomes available.
- Buckinghamshire Council / Hertfordshire Council engineered cycle path from Westfield Road to Tring Station along Northfield Road – a 'corridor' between Pitstone and Tring in both the Herts and Bucks Cycling and Walking Infrastructure Plans for consideration if/when funding becomes available.
- RTI panel from Recreation Ground bus stop – BC advise (Nov 25) that it was not possible to repair the vandalised unit so they have placed an order for a new one
- Brook – BC advised that riparian responsibilities lie with the adjacent landowner on either side. Advise BC Flood Management Team of any issues, they will assess and if they agree that maintenance works or vegetation clearance are required, they will send letters to the riparian owners of the watercourse to remind them of their responsibilities.

- Substation on Westfield Road/Harlech Road: GTC declined to remove graffiti as not offensive or derogatory. Monitor and provide additional information if required.
- BT Openreach advising via their fibre checker that full fibre broadband should be installed in our area during 2026.
- Planning Inspectorate Consultation WA0210001 Grand Union Canal Transfer – potential first planning consultation (prior to applying for a DCO) is expected to take place early next year.
- Anglian Water: To resolve sewage issues at the junction of The Pightle and Vicarage Road but can't provide an ETA. Resident and LAT to continue to monitor instances for next 6m (to end April).
- Events: HouseMouse 13-18/5/2026
- BMKALC/NALC – awaiting updated template Financial Regulations to reflect new local tendering and £30k/£60k tendering requirements.

2. Within the scope of the parish council:

- PAA – long term aspiration for additional allotment land within the parish.
- Hedgehog Highway Surrounds – Still plenty of units for sale.
- Parish council representation on Pitstone Memorial Hall Charity – outstanding.
- Grants Awarded:
 - PMH transfer of walkway, awaiting completion by Land Registry, not yet paid.
 - 1st Ivinghoe & Pitstone Scouts, replacement tents, grant paid, tents purchased and will be used on February camping trip
- Bellway LEAP - Transfer completed and dated 22/5/25. Submitted to Land Registry whose lead time is currently 20 months, so no response anticipated until January 2027. Replacement signage – on hold pending new email address.
- Noticeboard maintenance – scheduled.
- PPP artwork – MS Publisher discontinuing in October 2026, Editor to explore Affinity by Canva to establish if a suitable replacement.
- Pitch advertising/infill panels – order placed (£5,885 + VAT) with 10 units due to be delivered w/c 22/12/25 and 130 units to be delivered w/c 12/1/26. Payable upon delivery of complete order. Awaiting response from P&IUC re marketing strategy.
- Replacement slide for Windsor Road – order placed with Creative Play for bespoke Jigsaw tower with wet pour overlay £16,200 + VAT (part funded by release of S106). Anticipated installation date brought forward to w/c 2/2/26, works due to be completed within 2 weeks (including independent post installation inspection). Site survey took place 22/1/26. Survey report and risk assessment provided.
- Training in Progress: Fire Warden refresher training for 2 members of staff; Ladder Safety Training for 1 councillor.
- Remote/hybrid meetings: Cllr Nicholls investigating appropriate technology eg owl to enable appropriate future budget provision.
- Please refer to Sport & Leisure Committee minutes for full list of S&L related matters.

268/25 CORRESPONDENCE

- The list of correspondence received was noted.

Committee Matters:

269/25 PLANNING COMMITTEE AND RELATED MATTERS

This section of the meeting was Chaired by Cllr Weber, Chair of the Planning Committee.

1. Minutes

It was noted that no committee meeting had taken place during the month so no draft minutes were due.

2. Application Consultations

- Moat Farm, Vicarage Road; PL/25/5461/FA (full planning) and PL/25/5462/HB (listed building consent); Change of use of land and buildings to extend residential curtilage with alteration, demolition and erection of replacement buildings, alteration to boundary treatments and installation of heat pumps. No objections had been received from members of the public. It was noted that the architect had advised that they had agreed an extended determination date of mid-March with Buckinghamshire Council. The applicant and architect had invited members of the parish council to attend a viewing of the site in the upcoming weeks. It was therefore **RESOLVED** to

postpone consideration of this consultation until the February meeting and to advise Buckinghamshire Council of the reason. If necessary, a Planning Committee meeting could be held earlier in February.

- 28 Poultons Meadow; PL/25/5730/FA; Single storey front extension incorporating conversion of existing attached garage into habitable accommodation and associated fenestration alterations. No objections had been received from members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council had no objection to this application but to please check that there was still space for the parking of two vehicles and to consider permeable surfacing.
 - 11 Crispin Field; PL/25/5706/FA; Demolition of existing conservatory and construction of a single-storey rear extension. Installation of a new pitched roof to the front to create a storm porch, fenestration alterations, and addition of solar panels. No objections had been received from members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council had no objection to this application.
 - 8 Durham Road; PL/25/6271/FA; Detached garage conversion. No objections had been received from members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council had no objection to this application but to include a condition to limit use to that of ancillary use to the main dwelling.
3. Decisions notified by Buckinghamshire Council
- 4 Albion Road; PL/25/4473/FA; Single storey porch extension and loft conversion into habitable accommodation incorporating roof extension, front and rear rooflights and rear dormer: Approved by Buckinghamshire Council.
4. Applications outstanding with Buckinghamshire Council
- Land Adjacent to Allotment Gardens (nursery site only), Land to the rear of 87 Marsworth Road (5 dwellings), Land to the rear of 12 Queen Street (3 dwellings), redevelopment of Pitstone Quarry (minerals and waste planning application with both BC and HCC); Land North of Glebe Close (up to 100 houses) and The Haldi car park on Marsworth Road (change of use to hand car wash), Land off Cheddington Road (1 dwelling).

270/25 SPORTS AND LEISURE COMMITTEE AND RELATED MATTERS

1. Minutes
- It was noted that no committee meeting had taken place during the month so no draft minutes were due.
2. P&IUFC Step 6 and Premises Licence
- It was noted that no detailed submission had been received from P&IUFC. Carry forward to a subsequent meeting.
3. Paul Winton Fitness
- It was noted that discussions were ongoing.
4. Martyn's Law
- General: No further updates issued on the legislation for discussion this month.
 - Training: Protect UK offer free ACT (Action Counters Terrorism) Awareness online training in terrorism awareness, which they recommend all staff and volunteers undertake. Link provided to all councillors and staff. Log being updated as individuals complete the training.
 - Bleed kit: Even if pavilion falls outside the scope of Martyn's Law, council is recommended to consider supplementing its First Aid provision at the Pavilion with a bleed control kit (eg in case of an event like the knife attack on the children at the dance class). Will appear on a Sports & Leisure Committee agenda.
 - Terms & Conditions of Hire: Likely to be updated in due course to prompt and give guidance to hirers in the same way we ask them to undertake a fire evacuation.
 - BMKALC Training: Cancelled on the morning of the training. BMKALC will rearrange.
5. Wet Pour Repairs
- It was **RESOLVED** to postpone consideration until the sports and leisure committee meeting as more quotations were due.

271/25 STAFFING COMMITTEE AND RELATED MATTERS

This section of the meeting was Chaired by Cllr Blunt, Chair of the Staffing Committee.

1. Minutes

It was noted that no committee meeting had been held during the month, so no draft minutes were due.

2. Volunteer Evening (6/3/26)

It was noted that Rural Roasts had confirmed they could provide a grazing table for the event on 6/3/26 and canapes for the event on 4/9/26. The invitation list has been updated and the invitations are in the process of being delivered.

A discussion took place regarding potential options if there was any leftover food. It was **RESOLVED** to speak to the local Olio distributor regarding viability and to procure some take away containers to encourage attendees/the distributor to take home any surplus.

3. Co-option of a councillor to fill remaining vacancy

No new expressions of interest this month. Further publicity has been placed in PPP, website and social media.

4. Upcoming Employment Rights Act 2025

No new updates for consideration this month. The Staffing Committee are due to review a number of matters at their February meeting.

5. Workplace Pension – NEST

- It was noted that the employee had been auto-enrolled into the pension scheme and deductions had commenced.
- It was noted that our cyclical 3-yearly re-enrolment date was 14/1/26. All staff had been re-assessed (breakdown provided to council members). There were no employees to re-enrol as none had opted out. Re-declaration has been submitted to the Pensions Regulator.

Charity Matters:

272/25 PITSTONE PARISH CHARITY

It was noted that no charity meeting had been held during the month, so no draft minutes were due.

273/25 PITSTONE RECREATION GROUND CHARITY

It was noted that no charity meeting had been held during the month, so no draft minutes were due.

Working Group Matters:

274/25 YOUTH CAFÉ

- It was noted that there were no matters for consideration this month.
- It was noted that the Chairman was assisting with some IT issues relating to the Youth Café registration website, and that Ashridge Karate had offered to run a taster session at the Youth Café.

Other Matters:

275/25 BC DEVOLVED SERVICES

- It was noted that no applications for event signage had been received this month.
- The outcome of the Devolved Service Review carried out by Buckinghamshire Council was noted along with their proposal for modifying their Devolved Service offering. BC hope to issue further details in February, which will enable more comprehensive consideration by the Parish Council.

276/25 NATIONAL TRUST – PITSTONE HILL AGREEMENT

- It was noted that the National Trust had confirmed receipt of Council's correspondence and were liaising with their Legal department before responding.
- It was noted that the affected member of staff had acknowledged receipt of the Variation to Contract.

277/25 HIGHWAYS AND RIGHTS OF WAY

1. Pitstone and Ivinghoe Safety Scheme (Westfield Road to Roundabout)

The update from Buckinghamshire Council was noted. They hope to provide further information to the Parish Council following a survey/inspection of the work area. Works to be funded by Nicholas King Homes S106 payment.

2. Local Wildlife Site Parking

It was noted that the Parish Council is still waiting for a response from Bidwell's, who are acting on behalf of Taylor Wimpey. They were due to liaise with TW and the tenant farmer and respond to the parish council.

3. mVAS Reports

It was **RESOLVED** to note receipt of the latest mVAS reports, which had also been published on the website for the benefit of residents. Headline data:

- Cheddington Road 85th percentile down from 34.8 to 34.6 and average speed down from 29.44 to 29.4.
- Vicarage Road 85th percentile down from 29.8 to 28.9 and average speed down from 24.82 to 22.29.

278/25 ALLOTMENTS – WATER TAP INSTALLATION

It was noted that the Parish Council is still waiting for further information from the Allotment Association.

279/25 PITSTONE COMMUNITY CAR SCHEME AND DACORUM VOLUNTARY DRIVER SCHEME

The request from Dacorum Voluntary Driver Scheme was considered. It was **RESOLVED** not to support financially at present.

OTHER MATTERS

1. IT Strategy and Policy

- Move to .gov

Aubergine on track to launch in mid-March with the architecture of the site almost complete and all the data/content yet to transfer.

It was **RESOLVED** to approve the quotation of £470 + VAT for Aubergine to transfer over the additional required data from the old website to the new website.

Email management suite live and councillors accounts will be set-up imminently.

- Village website and emails

To be carried forward to the next meeting for consideration.

- IT Policy

To be carried forward to the next meeting for consideration.

2. Community Engagement Policy

It was **RESOLVED** to approve the annual review of the Community Engagement Policy and the Chairman was duly authorised to sign on behalf of the Council.

3. Water Quality Monitoring Scheme for the Whistle brook

- Publicity issued via PPP, website, social media and noticeboards.
- Individual letters hand delivered to properties adjoining the brook.
- A number of volunteers have come forward.
- Cllr Frearson arranging an initial meeting for February.

4. Gardening

No response from the potential gardener. Seek an alternative contractor.

5. Unmetered Electricity Contract for Street Lighting

- It was noted that British Gas have now created an account for the Parish Council but not yet issued any UMS invoices.
- Seeking to get best quotation prices from British Gas and then comparison prices from the market.

6. CCTV

The update, advice and costings from Buckinghamshire Council was considered. As the advice was that CCTV is not effective at dealing with the type of low level ad hoc issues that are experienced at the moment, it was **RESOLVED** not to pursue further at present.

7. Pitstone Annual Assembly

It was **RESOLVED** to set the date for the Annual Assembly as Thursday 21 May 2026 and to meet the associated costs eg printing and refreshments. It was **RESOLVED** to enquire if the PPP distributors would be willing to help with distribution, at the same time as the April/May edition of the magazine.

It was **RESOLVED** to include an agenda item on the BC Local Plans and potential impacts for Pitstone.

It was **RESOLVED** to invite all the usual local bodies/organisations to present to the public and to seek a guest speaker – potentially the new dementia awareness group or a local business.

280/25 ISSUES RAISED BY MEMBERS OF THE PUBLIC

- In addition to some of the items listed under reports, a number of queries had been responded to from local residents.
- It was noted that no further matters had been raised by residents for inclusion on the next agenda.

Financial Matters:

281/25 GENERAL FINANCIAL MATTERS

1. Staff Overtime

It was **RESOLVED** to ratify the staff overtime for the month (35 hours of overtime for the Parish Assistant and 27 hours of overtime for the Clerk (of which 2 hour will be cross-charged to the Parish Charity), approved by the staffing committee and to be included in the January payroll.

2. VAT Return

It was noted that the VAT returns for 1-31/12/25 (£1,242.84) had been submitted to HMRC, who had refunded this sum to the parish council.

3. Financial Summaries and Expenditure

- It was **RESOLVED** to make the payments outlined in the financial summary and two councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council, and Cllr Blunt was granted authority to sign the bank reconciliations and statements.
- It was **RESOLVED** to note receipt of the monthly financial summary, reconciliations/debtor/creditor information, confidential payroll summary, allotment and pavilion monthly summaries and the budget monitor.

4. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

5. Asset Register / Insurance / Write Off

It was noted that the pitch infill barriers had been delivered today, and the replacement slide was due next week, so an update to the asset register and insurance could now take place to reflect the above and the addition of the Tun Furlong playground equipment (at £1 per item Community Asset).

The old Windsor Road slide will require write-off.

6. Quarterly Grant Application Consideration

It was noted that no other grant applications had been received for consideration.

282/25 BUDGETING FOR 2026-27

1. It was **RESOLVED** to approve the final budget:
 - a. All projections updated given that there are only 2 months left to the financial year.
 - b. Budget now includes £7.5k for potential legal fees; £200pa for the village website; £600 in 2026-27 & £400pa in subsequent years or water quality monitoring of the Whistlebrook; £2k in 2027-28 towards potential technology to enable hybrid/remote meetings; £3k for miscellaneous capital projects.
- Revenue expenditure budget for 2026-27 £280,942; Capital expenditure budget for 2026-27 £51,100; Total expenditure budget £332,042.
- Revenue receipt budget (without precept) for 2026-27 £47,062.
2. It was **RESOLVED** to approve a precept submission of £199,000. Band D equivalent £141.59. 7.33% or £10 per annum increase per property.

283/25 AUDIT

1. It was **RESOLVED** to approve the 6-monthly review of Internal Controls and complete the Annual Internal Audit which included the changes required following the introduction of Assertion 10. It was recognised that there was still work to be completed in relation to Assertion 10 over the remaining 2 months of the financial year. It was **RESOLVED** that no comments or actions, other than those detailed in the report, were arising.
2. It was **RESOLVED** to note receipt of the Engagement Letter from IAC Ltd for the 2025-26 internal audit, along with the date of the on-site interim audit (16/3/26) and the schedule of documents required for inspection.
3. Following consideration of the quotation, it was **RESOLVED** to appoint IAC Ltd to undertake the Internal Audit for 2026-27 £420 + VAT and to enter into a 3-year agreement (to also cover 2027-28 and 2028-29) to receive a 5% discount in each of the 3 years.

Reports & Other:

284/25 REPORTS

- It was noted that no faulty street lights had been identified this month.
- It was noted that a number of potholes and highway issues had been reported to Buckinghamshire Council for resolution this month.
- It was noted that a sunken drain on Westfield Road, before Warwick Road, reported to Anglian Water for resolution.
- It was noted that raised paving in Harlech Road had been reported to Taylor Wimpey for resolution.
- Feedback was received following the BMKALC Parish Liaison Meeting held on 15/1/26.
- Feedback was received following the BC Community Board priorities update meeting held on 22/1/26.
- It was **RESOLVED** to note the feedback from the BC Parish Clerks Forum: 26/1/26.
- It was noted that PPP issue 147 / January 2026 had broken even with an income of £981.70 vs a print cost of £710 as only 36 page pagination this edition.
- No other reports were presented.

285/25 OTHER

1. Date and Time of Next Meeting

The next full council meeting will be held on 26/2/26 at 7.30pm. Cllrs Nicholls and Cattermole tendered their apologies. Cllr Mrs Nash will Chair the meeting.

2. The following items were noted for inclusion on the agenda:

- Annual review of the Policy on the Reporting of Meetings of the Council
- Review and update all car scheme policies
- Annual review of the Environmental & biodiversity policy
- No other agenda items were requested.

3. Reminders and Forthcoming Events

The following reminders & events were noted:

- Parish Council meetings: 26/2/26, 26/3/26, 30/4/26, 28/5/26, 25/6/26, 30/7/26, 27/8/26, 24/9/26, 29/10/26, 26/11/26, 7/1/27
- Sports and Leisure Committee meetings: 12/2/26, 12/3/26, 9/4/26, 14/5/26 (cancelled), 11/6/26, 9/7/26, 13/8/26, 10/9/26, 8/10/26, 12/11/26, 10/12/26.
- Staffing Committee: 3/2/26
- Volunteer Thank You Events: Fri 6 March and Fri 4 September 2026
- Recreation Ground Charity: after the sports & leisure committee meetings in September, January (no sports & leisure in January so will be in February) and May (no sports & leisure in May, so will be in June).
- Step-up grant application deadlines: end May, end August, end November and end February.
- Step-up grant panel/parish charity meeting dates: 19/3/26, 18/6/26, 17/9/26, 17/12/26.
- Annual Parish Assembly 21/5/26
- PPP Publication dates: April, July, October, and January.
- MS Publisher no longer operational after 1/10/26
- BC Town & Parishes Planning Forum: 19/2/26 – Cllrs Weber & Mrs Nash attending
- BMKALC Liaison Meeting: 23/4/26
- HouseMouse 2026: 16/5/25. Big Top on site 13-18/5/26.
- Pavilion pitch summer renovation: 19/5/26 to last weekend in July.
- BC Community Board full meeting 24/3/26 at the Pavilion
- BC Call-for-Sites update due 9/2/26.
- NALC Legal Updates Training 30/1/26 – Clerk
- SLCC branch meetings – 17/3/26, 16/6/26, 22/9/26 and 8/12/26.
- Interim Internal Audit by IAC Ltd 16/3/26

The member of the public and the Parish Assistant were thanked for their attendance and departed the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press were excluded from this meeting due to the confidential/sensitive nature of the business to be transacted.

286/25 PITSTONE VOLUNTEER OF THE YEAR 2026

Following consideration of the nominations, the winner of the 2026 award was determined. It was **RESOLVED** to accept the associated costs of the £50 donation, framed certificate and card.

287/25 PLANNING RELATED MATTERS

1. National Planning Policy Framework Consultation

It was **RESOLVED** that no comments were necessary.

2. Neighbourhood Planning / ONH

It was noted that a series of meetings had taken place with key stakeholders. The actions arising were being progressed.

It was noted that Buckinghamshire Council were due to release further information regarding their call-for-sites assessment in February.

It was **RESOLVED** to encourage the neighbouring parishes to attend the planning forum.

3. Confidential Planning Matters

It was noted that no issues had arisen during the month that required consideration.

4. Legal Advice Financial Provision

It was **RESOLVED** to incorporate a provision in financial years 2025-26 and 2026-27 to enable professional legal advice to be sought if/when appropriate. This had already been incorporated into the draft budget prior to consideration and approval above.

288/25 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 22.00.

Signed *F Nash*

Date: 26/2/26

Chairman